



Fence Exception

Submittal Requirements

The Community Development Director, upon recommendation from the Director of Public Works, may approve a Fence Exception to allow lesser setbacks and greater heights than allowed by Section 21.18.060 only after the four following findings are made:

1. It would not impair pedestrian or vehicular safety;
2. It would result in a more desirable site layout;
3. It would not be detrimental to the health, safety, peace, morals, comfort or general welfare of persons residing or working in the neighborhood of the change; and
4. It would not be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the City.

In order for the Planning Department to review your request for a Fence Exception, the following must be submitted.

- _____ 1. **Planning Department Application** — Signed by applicant and property owner
- _____ 2. **Neighbor Notification Form** (Attachment)
- _____ 3. **Plans** — Three (3) 11” x 17” copies (and a set on cd) of the following must be submitted:
 - a. **Plot Plan** — Scaled drawings (min scale 1” = 20 feet) clearly indicating the following:
 - Assessors Parcel Number;
 - Property lines shown and labeled;
 - Dimension from centerline of street(s) to property line(s);
 - Improvements across frontage shown and dimensioned (curb, sidewalk, park strip, driveways, if applicable);
 - Location of driveways on adjacent properties;
 - Footprint of buildings located on the property.
 - b. **Detail of Fence Section**
 - c. **Elevation of a Typical Portion of the Fence**
 - d. **Location Map**
- _____ 4. **Letter of Request** — A letter stating why a Fence Exception is being requested and how the proposed request satisfies the required findings of Section 21.18.060, as listed above.
- _____ 5. **Filing Fee** (551.4660)
 - _____ \$529 - Lattice Extensions (rear/side yard)
 - _____ \$794 - Administrative Process
 - _____ \$265 - Mailing/Noticing

*Receipt must be submitted to the Planning Department

PLEASE NOTE: The staff planner who is on duty when your application is submitted will give the application a cursory review for completeness. If any of the above items are not complete, the application will not be accepted.



Development Application

FILE NO: _____

Planning Division - City of Campbell - 70 N. First Street, Campbell, California 95008 (408) 866-2140

PROJECT LOCATION: _____
(Address) (Assessor's Parcel Number)

GENERAL PROJECT DESCRIPTION: _____

ZONING: _____ GENERAL PLAN: _____

APPLICANT INFORMATION:

NAME: _____
ADDRESS: _____
TELEPHONE: _____
CITY/STATE: _____ ZIP: _____
CELL: _____
EMAIL: _____

PROPERTY OWNER INFORMATION:

NAME: _____
ADDRESS: _____
TELEPHONE: _____
CITY/STATE: _____ ZIP: _____
CELL: _____
EMAIL: _____

Attach a separate sheet listing any additional people to receive copies of reports and agendas.

AFFIDAVIT/SIGNATURE(S):

The undersigned person(s), having an interest in the above-described property, hereby make this application in accordance with the provisions of the Campbell Municipal Code; and, hereby certify that the information given herein is true and correct to the best of my/our knowledge and belief.

_____	_____	_____	_____
Applicant's Signature	Date	Property Owner's Signature	Date

The City will review the application for completeness and will notify the applicant within 30 days of submittal of a complete or incomplete application.

Types of Application(s) - Check off all that apply for this project:

- | | |
|---|---|
| <input type="checkbox"/> Administrative Planned Development Permit | <input type="checkbox"/> Reasonable Accommodation |
| <input type="checkbox"/> Administrative Site and Architectural Review Permit | <input type="checkbox"/> Sign Application - Single Sign |
| <input type="checkbox"/> Extension of Approval | <input type="checkbox"/> Signs - Additional Signs per business filed at same time |
| <input type="checkbox"/> Fence Exception | <input type="checkbox"/> Signs - Program - (five or more signs) |
| <input type="checkbox"/> Environmental Impact Report Review | <input type="checkbox"/> Signs - Downtown (C-3) Exceptions |
| <input type="checkbox"/> Fire Review | <input type="checkbox"/> Signs - Exception |
| <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Signs - Freeway Oriented |
| <input type="checkbox"/> Heritage Tree Designation | <input type="checkbox"/> Site and Architectural Review Permit |
| <input type="checkbox"/> Home Occupation Permit | <input type="checkbox"/> Subdivision Map (five lots or more) |
| <input type="checkbox"/> Initial Study/Negative Declaration | <input type="checkbox"/> Temporary Sign(s) |
| <input type="checkbox"/> Landmark Designation | <input type="checkbox"/> Tree Removal Permit |
| <input type="checkbox"/> Alteration to Designated Landmark | <input type="checkbox"/> Use Permits |
| <input type="checkbox"/> Minor Modifications to Side Yard Setback (residential) | <input type="checkbox"/> Underground Utility Waiver |
| <input type="checkbox"/> Modifications | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Outdoor Seating and Display Permit | <input type="checkbox"/> Zoning Certification Letter |
| <input type="checkbox"/> Parcel Map (four lots or fewer) | <input type="checkbox"/> Zone Change |
| <input type="checkbox"/> Planned Development Permit | |
| <input type="checkbox"/> Pre-Application (Tier 1 or Tier 2) | |



CITY OF CAMPBELL
Community Development Department

Neighbor Acknowledgement Form

APPLICANT: _____

PROJECT ADDRESS: _____

APPLICATION NUMBER: PLN _____ - _____

Dear Neighbor,

I am proposing a residential project at the above stated address and would like to provide you with an opportunity to review the proposal and provide comments. All of the neighboring property owners that share a property line with my property are being provided this notice as a courtesy in advance of the standard City Notice which will be sent out prior to a decision being made on the project.

I ask that you familiarize yourself with the preliminary project plans. These plans are **PRELIMINARY ONLY** and there may be modifications required by the project planner during the formal review period to ensure compliance with City Standards. In order to provide an opportunity to provide comment on any plan revisions, a notification of a public comment period will be mailed to the owner of your residence at least ten days prior to decision. You are invited to contact the City of Campbell's Planning Division at any time during the project review period to view the most recent project plans on file.

The City of Campbell asks that this form be signed by each neighbor to indicate that they have had an opportunity to review the proposal. **In no way does your signature imply that you support the project.** If you have further interest in the project, you may contact the City of Campbell at 408-866-2140 and speak with the assigned project planner.

My signature below certifies that I am aware of the proposed project and have reviewed the preliminary project plans.

Neighbor Name: _____ Date: _____

Signature: _____

Address: _____