

DATE RECEIVED
(City Date Stamp)



PROJECT INTAKE
(City Use Only)

File No(s): _____

Checked in by: _____

CITY OF CAMPBELL
Community Development Department

AUTHORIZATION TO REMOVE DEAD OR DYING TREES

Property Address _____ Community Name (if applicable) _____

Name of Property Owner _____ Phone _____ Email _____

Property Owner's Mailing Address _____

Name of Applicant _____ Phone _____ Email _____

Applicant's Mailing Address _____

Species of Tree(s) (see last page for a list of "protected trees")	Size of Tree(s) (diameter measured 4-ft. above grade)	Reason for Removal ("Dead" or "dying". If dying, please describe the extent of the tree's condition)

SUBMITTAL REQUIREMENTS:

1. ___ Color photographs of trees proposed for removal;
2. ___ Site Plan (see attached details).

ARBORIST REPORTS

PLEASE DO NOT SUBMIT AN ARBORIST REPORT WITH YOUR APPLICATION

An arborist report is **NOT** required, except when the condition or viability of the tree(s) or its impact to property is not readily evident. In such a circumstance, the City may require outside preparation of an arborist report at the applicant's expense. The planner assigned to your application will inform you if an arborist report is necessary.

Property Owner's Signature: _____ Date: _____

Applicant's Signature: _____ Date: _____

Homeowners Assoc. President's Signature: _____ Date: _____

Homeowners Assoc. President's Name: _____

FOR OFFICE USE ONLY

Approved

Denied

Replacement(s) Required

▪ Number: _____

▪ Species: _____

▪ Size: 15-gal | 24-inch box

(please circle)

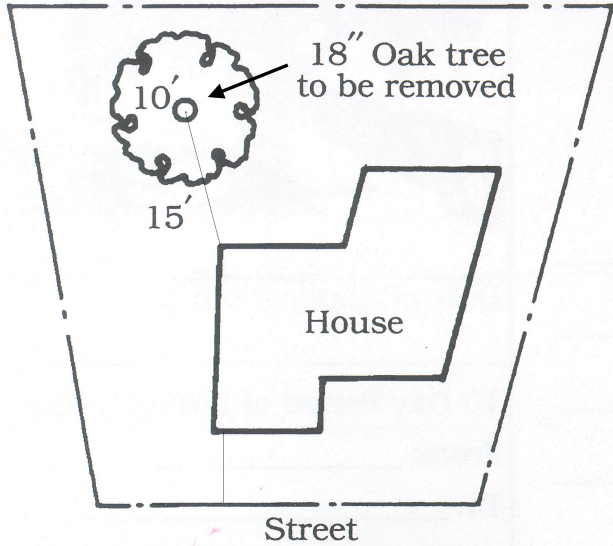
By _____
for Community Development Director

SITE PLAN

Sketch a site plan (aerial view) of location of tree(s) and their drip line(s) showing:

1. Location, size and species of protected trees to be removed; and
2. Existing and/or proposed footprint of the structure(s), paving, and landscape areas.

EXAMPLE:



PROTECTED TREES

The following trees are considered "protected" and require City approval to remove if considered dead or dying:

- a. **All Properties:** (1) Any tree shown on an approved landscaping plan or required to be planted or retained as a condition of approval of a development application, a building permit, or a tree removal permit; (2) Any tree designated as a "Heritage Tree" by the Historic Preservation Board.
- b. **Single-Family Residential Properties.** Any Oak, Redwood, Cedar, or Ash tree measuring 12-inches in diameter or greater (as measured 4-feet above grade).
- c. **All Other Properties.** Any tree measuring 12-inches in diameter or greater (as measured 4-feet above grade).

Exceptions: Regardless of size, fruit trees and Eucalyptus trees, are not considered "protected" and do not require City approval to remove.

TREE REPLACEMENT REQUIREMENTS

If the dead or dying tree was shown on an approved landscaping plan or required to be planted or retained as a condition of approval of a development application, building permit, or tree removal permit is determined to be dying, the tree shall be subject to replacement in kind.