



Outdoor Seating & Display Application - Downtown

Submittal Requirements

The following must be submitted with your application:

- _____ 1. **Development Application** - Signed by the applicant and property owner
- _____ 2. **Statement of Purpose**
- a. Display
 - Hours and days of operation
 - Type of display
 - b. Outdoor Seating
 - Hours and days of operation
 - If food service is involved, provide details of the outdoor food/beverage operation.
- _____ 3. **Plans** - Three copies of a scaled site plan (min 1" = 20 feet) clearly depicting the following:
- a. **Plot Plan**
 - Property lines
 - Sidewalk dimensions
 - Footprint of building with tenant space outlined
 - Floor plan depicting doors and windows
 - Dimension of individual business frontage
 - Location of tables, chairs, umbrellas and merchandise displays
 - Location of street trees, light poles, park benches, miscellaneous utilities, trash, ramps, etc.
 - Street names
 - North Arrow
 - b. **Elevations** - Provide elevations of the proposed racks or furniture, including the following:
 - Elevation drawing of umbrella as fully erected, with dimensions of the vertical clearance.
 - Drawing of outdoor display furniture with height dimensions.
 - c. **Photographs** - Provide photographs of outdoor display racks and/or furniture.
- _____ 4. **Certificate of Insurance** - Provide evidence of insurance at least \$1,000,000 for comprehensive liability and \$100,000 for workers compensation and a proper endorsement naming the City of Campbell as "additional insured" in the policy.
- _____ 5. **Filing Fee** (551.4660)
- _____ \$326 - No alcohol
 - _____ \$570 - With alcohol

The staff planner who is on duty when your application is submitted will give the application a cursory review for completeness. If any of the above items are not complete, the application will not be accepted.



Development Application

FILE NO: _____

Planning Division - City of Campbell - 70 N. First Street, Campbell, California 95008 (408) 866-2140

PROJECT LOCATION: _____
(Address) (Assessor's Parcel Number)

GENERAL PROJECT DESCRIPTION: _____

ZONING: _____ GENERAL PLAN: _____

APPLICANT INFORMATION:

NAME: _____
ADDRESS: _____
TELEPHONE: _____
CITY/STATE: _____ ZIP: _____
CELL: _____
EMAIL: _____

PROPERTY OWNER INFORMATION:

NAME: _____
ADDRESS: _____
TELEPHONE: _____
CITY/STATE: _____ ZIP: _____
CELL: _____
EMAIL: _____

Attach a separate sheet listing any additional people to receive copies of reports and agendas.

AFFIDAVIT/SIGNATURE(S):

The undersigned person(s), having an interest in the above-described property, hereby make this application in accordance with the provisions of the Campbell Municipal Code; and, hereby certify that the information given herein is true and correct to the best of my/our knowledge and belief.

_____	_____	_____	_____
Applicant's Signature	Date	Property Owner's Signature	Date

The City will review the application for completeness and will notify the applicant within 30 days of submittal of a complete or incomplete application.

Types of Application(s) - Check off all that apply for this project:

- | | |
|---|---|
| <input type="checkbox"/> Administrative Planned Development Permit | <input type="checkbox"/> Reasonable Accommodation |
| <input type="checkbox"/> Administrative Site and Architectural Review Permit | <input type="checkbox"/> Sign Application - Single Sign |
| <input type="checkbox"/> Extension of Approval | <input type="checkbox"/> Signs - Additional Signs per business filed at same time |
| <input type="checkbox"/> Fence Exception | <input type="checkbox"/> Signs - Program - (five or more signs) |
| <input type="checkbox"/> Environmental Impact Report Review | <input type="checkbox"/> Signs - Downtown (C-3) Exceptions |
| <input type="checkbox"/> Fire Review | <input type="checkbox"/> Signs - Exception |
| <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Signs - Freeway Oriented |
| <input type="checkbox"/> Heritage Tree Designation | <input type="checkbox"/> Site and Architectural Review Permit |
| <input type="checkbox"/> Home Occupation Permit | <input type="checkbox"/> Subdivision Map (five lots or more) |
| <input type="checkbox"/> Initial Study/Negative Declaration | <input type="checkbox"/> Temporary Sign(s) |
| <input type="checkbox"/> Landmark Designation | <input type="checkbox"/> Tree Removal Permit |
| <input type="checkbox"/> Alteration to Designated Landmark | <input type="checkbox"/> Use Permits |
| <input type="checkbox"/> Minor Modifications to Side Yard Setback (residential) | <input type="checkbox"/> Underground Utility Waiver |
| <input type="checkbox"/> Modifications | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Outdoor Seating and Display Permit | <input type="checkbox"/> Zoning Certification Letter |
| <input type="checkbox"/> Parcel Map (four lots or fewer) | <input type="checkbox"/> Zone Change |
| <input type="checkbox"/> Planned Development Permit | |
| <input type="checkbox"/> Pre-Application (Tier 1 or Tier 2) | |