



LAFCO MEETING: August 7, 2013
TO: LAFCO
FROM: Neelima Palacherla, Executive Officer
Dunia Noel, LAFCO Analyst
Emmanuel Abello, LAFCO Clerk
SUBJECT: LAFCO ANNUAL REPORT

STAFF RECOMMENDATION

Accept the 2012-2013 Annual Report (July 1, 2012 to June 30, 2013).

ANNEXATION & REORGANIZATION ACTIVITY

During Fiscal Year 2012-2013, LAFCO reviewed, approved and/or recorded two proposals involving annexations to special districts – one proposal involved an annexation to the West Valley Sanitation District and the other was an annexation to the Santa Clara County Library Service Area, which was related to the Cambrian #36 island annexation to the City of Campbell.

LAFCO also recorded the detachment of the Central Park neighborhood from San Jose and its concurrent annexation to the City of Campbell, which was conditionally approved by LAFCO in April 2012.

Additionally, LAFCO staff processed seven city-conducted annexations approved by cities. They include one annexation of 27.5 acres to the Town of Los Altos Hills, two annexations to the City of Los Gatos totaling 4.79 acres, one annexation of .065 acres to the City of Palo Alto, one annexation of 0.44 acres to the City of San Jose, and two annexations to the City of Saratoga totaling 72.59 acres.

ISLAND ANNEXATIONS

The City of Los Altos Hills annexed two unincorporated islands (Olive Tree Hill No.1 and La Loma No. 3) totaling 39.8 acres and the City of Campbell annexed one unincorporated island (Campbell Pocket Annexation No. 4 Cambrian No. 36) totaling 103 acres.

LAFCO staff continues to work with interested cities (most recently the City of Sunnyvale) to coordinate the preparation of maps and reports by the County Surveyor's

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COMMISSIONERS: Pete Constant, Sequoia Hall, Margaret Abe-Koga, Linda J. LeZotte, Mike Wasserman, Susan Vicklund Wilson

ALTERNATE COMMISSIONERS: Johnny Khamis, Yoriko Kishimoto, Terry Trumbull, Cat Tucker

EXECUTIVE OFFICER: Neelima Palacherla

and Assessor's Offices and to provide information and advice on annexation policies and process. The City of Sunnyvale plans to initiate the annexation of two of their three remaining unincorporated islands in the next couple of months.

In February 2012, LAFCO staff estimated that there were a total of 87 remaining unincorporated islands in the county. Approximately 72 of these islands were 150 acres or less in size, while approximately 15 of these islands were greater than 150 acres in size.

URBAN SERVICE AREA AMENDMENTS AND SPHERE OF INFLUENCE AMENDMENTS

In November 2012, LAFCO staff recorded an urban service area and sphere of influence (SOI) amendment between the cities of San Jose and Campbell to facilitate the annexation of the Cambrian #36 island to the City of Campbell. LAFCO staff also recorded a sphere of influence amendment for the West Valley Sanitation District to include the Cambrian #36 and Central Park neighborhoods in the District which was conditionally approved by LAFCO in May of 2012.

In February 2013, LAFCO considered and approved an amendment of the City of Saratoga's Urban Service Area consisting of the inclusion of 68.7 acres and the exclusion of 129.6 acres.

SERVICE REVIEWS AND SPHERE OF INFLUENCE UPDATES

State law mandates that each LAFCO conduct service reviews prior to or in conjunction with sphere of influence updates for districts and cities. The SOI must be reviewed and updated as necessary, once every 5 years. LAFCO is currently conducting its second round of service reviews and sphere of influence updates.

El Camino Healthcare District (ECHD) Audit and Service Review

The Audit and Service Review of the El Camino Healthcare District (ECHD, formerly known as the El Camino Hospital District) was undertaken to answer specific questions related to ECHD's governance structure; its financial relationship with the El Camino Hospital Corporation and affiliated non-profit organizations; the financial condition of the District and Corporation; the availability of reserves; the source and use of taxpayer funds used for hospital operations, capital improvements and the acquisition of the Los Gatos Hospital campus; and other related topics.

LAFCO accepted the Audit and Service Review Report in August 2012 and requested that ECHD implement the Report's recommendations related to improvements in governance, transparency, and accountability and provide a report back to LAFCO within 12 months on the District's efforts. At the end of the 12 month period, LAFCO would reevaluate the District and its sphere of influence, and consider the need for any further changes or follow-up actions. LAFCO also requested that the District clearly demonstrate that no ECHD funds will be used if the El Camino Hospital Corporation plans to purchase property outside of the ECHD's boundary and provide an explanation for how the purchase will benefit the District since the District's contributions to the Corporation over the years have benefited the Corporation's reserves and financial standing. The Commission also directed staff to seek the State Attorney General's

opinion on the applicability of the Gann Appropriations Limit (GAL) to healthcare districts.

In lieu of the State Attorney General's opinion, LAFCO staff received the opinion of the State Office of Legislative Counsel on this matter in March 2013. LAFCO Legal Counsel reviewed that opinion and concluded that ECHD is subject to limits on its appropriations of certain sources of revenue. Because the District regularly exceeds and will continue to exceed its GAL, the Commission requested that the ECHD consider (1) amending its GAL to better reflect the revenues it receives, (2) using its revenue for other expenditures (such as paying off debt) that are exempt from the GAL and that would provide more direct benefit to the District's residents or (3) returning excess funds to its tax payers.

On May 7, 2013, the ECHD submitted a report on the District's implementation efforts. LAFCO is scheduled to consider the District's response at its August 7, 2013 meeting.

Special Districts Service Review: Phase 1

The Special Districts Service Review: Phase 1 includes a review of six special districts including the Rancho Rinconada Recreation and Park District, the Santa Clara County Lighting Service Area, the Santa Clara County Vector Control District, the Saratoga Cemetery District, the South Santa Clara Valley Memorial District and the Santa Clara Valley Transportation Authority. The Final Report adopted by LAFCO in June 2013, includes recommendations for improving the accountability and transparency of these districts through changes in operations, management, and administration, and includes recommendations on potential governance structure alternatives, where applicable.

As directed by the Commission, staff requested that the South Santa Clara Valley Memorial District report to LAFCO by September 13, 2013 on the District's progress in implementing the recommendations identified for immediate action in the Report and provide a second report to LAFCO by May 23, 2014 on the District's progress in implementing the remaining recommendations. Staff also requested a written response from each of the remaining affected districts and the County of Santa Clara on how the agency plans to implement the recommendations presented in the Report, along with a time-frame for implementation, and an explanation if the agency does not plan to implement a recommendation. Staff has requested that each agency respond no later than September 6, 2013.

Special Districts Service Review: Phase 2

The second phase of the Special Districts Service Review includes a review of seven districts that provide sanitary sewer or wastewater collection service (i.e. Lake Canyon Community Services District, Lion's Gate Community Services District, Burbank Sanitary District, County Sanitation District 2-3, Cupertino Sanitary District, West Valley Sanitation District and West Bay Sanitary District) and a review of two open space districts (Midpeninsula Regional Open Space District and Santa Clara County Open Space Authority). LAFCO's consultant, Policy Consulting Associates (PCA), continues to work on Phase 2 of the Special Districts Service Review. In April 2013, PCA, with LAFCO staff in attendance, interviewed eight of the nine special districts that are part of

the second phase in order to collect additional information. PCA has developed draft profiles of the affected districts and these profiles have been provided to each district for internal review and comment in order to ensure factual accuracy. These profiles will then be used to conduct the required analysis and develop recommendations, as appropriate. It is expected that the Draft Special Districts Service Review Report: Phase 2 will be released for public review and comment in late August and that LAFCO will hold a public hearing to accept comments on the Draft Report on October 2, 2013.

IMPLEMENTATION OF RECOMMENDATIONS FROM LAFCO'S SERVICE REVIEWS

In December 2010, LAFCO completed a Countywide Fire Service Review and is working on implementing the options identified in the Report. In December 2011, LAFCO completed a Countywide Water Service Review and is monitoring the implementation efforts of water service providers in the county.

Saratoga Fire Protection District Special Study

The 2010 Countywide Fire Service Review indicated that approximately \$118,000 in annual administrative costs could be reduced by dissolving the Saratoga Fire Protection District (SFD) and annexing its territory to the Santa Clara County Central Fire Protection District (CCFD). LAFCO directed staff to pursue further research / analysis of this option and to report back to the Commission. Staff prepared information on the dissolution process and met with the various affected agencies including the County of Santa Clara and the CCFD.

In December 2011, LAFCO authorized staff to seek a professional service firm to conduct a special study on the impacts of potential dissolution of the SFD and annexation of its territory to the CCFD, including a detailed analysis of the cost savings and fiscal impacts. The study will be used to inform LAFCO's decision on whether or not to initiate dissolution of the SFD and annex its territory to CCFD. In June 2012, LAFCO issued an RFP for a consultant to conduct the study. This study was put on hold as LAFCO prioritized other projects. In March 2013, LAFCO retained Economic & Planning Systems to conduct the study which is now underway.

Guadalupe Coyote Resource Conservation District Long Range Plan

As recommended in the 2011 Countywide Water Service Review Report, LAFCO requested that the Guadalupe Coyote Resource Conservation District (GCRCD) return to LAFCO within a year with a plan for services that does not overlap with the Santa Clara Valley Water District's (SCVWD's) efforts and could not otherwise be provided by the SCVWD through its enabling act. LAFCO would re-evaluate the GCRCD and its Sphere of Influence at that time considering the District's plan and application for providing new or different services.

In November 2012, GCRCD submitted the District's 2012-2017 Draft Long Range Plan for LAFCO staff's preliminary review and comment. LAFCO staff found that the Draft Plan addressed LAFCO's primary concerns and recommended that GCRCD make minor revisions to the Draft Plan to achieve greater consistency with the enabling act for resource conservation districts and to provide greater transparency to the public. GCRCD then revised the Draft Long Range Plan to address LAFCO staff's comments

and comments received from their various partners and stakeholders. On April 3, 2014, LAFCO considered GCRCD's Revised Draft Long Range Plan and accepted LAFCO staff's findings and report. LAFCO staff continues to monitor GCRCD's other implementation efforts and the implementation efforts of the remaining water service provider agencies and resource conservation district and provide updates to LAFCO, as appropriate.

OTHER

Mutual Water Companies and Coordination with LAFCO

Effective January 1, 2012, State law (Assembly Bill 54) imposed new requirements on mutual water companies (MWCs) that own and operate public water systems. The new law, among other things, requires each MWC to submit a map of its service area to LAFCO and to respond to requests from LAFCO for information in connection with LAFCO's preparation of municipal service reviews or spheres of influence. In December 2012, staff sent a memo to the 180 identified MWCs in the county in order to remind them of this requirement in State law and to assist them in complying with the map submittal requirement. To date, staff has received responses from 64 MWCs.

COMMENT LETTERS ON POTENTIAL LAFCO APPLICATIONS

In order to ensure that LAFCO's concerns are considered as early as possible in the planning and development review process and prior to submittal of a LAFCO application, LAFCO provides comments to an agency during their project scoping and environmental review process. During the Fiscal Year 2012-2013, staff provided comments on the following proposed projects.

Comments on Morgan Hill's Oak Meadow Plaza Project

In September 2012, LAFCO staff submitted a comment letter in response to the City of Morgan Hill's Notice of Intent to adopt a mitigated negative declaration (MND) for the proposed Oak Meadow Plaza Urban Service Area Expansion, General Plan Amendments, Pre-zoning, and Annexation. The proposed project would expand the City's Urban Service Area (USA) boundary and annex 34 acres (of which 14 of the acres would be located outside of the City's USA boundary) to facilitate the construction of up to 54 single-family homes.

LAFCO staff requested that Morgan Hill's Planning Commission and City Council not approve the proposed MND because the Initial Study (IS) and proposed MND fail to adequately disclose, analyze or mitigate several impacts of the proposed project. Specifically, the IS fails to identify and analyze the consistency of the project with (1.) the City's and County's policies regarding premature road and infrastructure extensions into the unincorporated area to serve development inside the city limits, (2.) the City's policies for adding lands to its USA including the City's Desirable Infill Criteria and Residential Development Control System, and (3.) LAFCO's policies on annexations, urban service area amendments, and island annexations. Lastly, LAFCO staff noted that the proposed MND fails to provide sufficient information or analysis to support the conclusion that the proposed project would have a less than significant environmental

impact with the mitigation incorporated, including cumulative effects of past, current, and probable future projects in the vicinity.

Comments on County of Santa Clara's Onsite Wastewater Treatment Systems Ordinance

In April 2013, LAFCO staff submitted a comment letter in response to the County of Santa Clara's proposed Onsite Wastewater Treatment Systems (OWTS) Ordinance Draft Environmental Impact Report (DEIR). The proposed project consists of major revisions and updates to the ordinance and regulations for the permitting, construction and operation of individual onsite wastewater treatment and disposal systems for unincorporated portions of Santa Clara County, as well as incorporated areas where County requirements for regulation of onsite wastewater systems are adopted by the applicable municipality. LAFCO staff requested that the County revise the DEIR in order to reflect that the proposed OWTS Ordinance does not intend to differentiate between unincorporated lands within or outside of an urban service area and that the DEIR be made consistent with proposed OWTS Ordinance.

Comments on Coyote Highlands 25-Lot Cluster Subdivision

In February 2013, LAFCO staff submitted a letter in response to the County of Santa Clara County's Draft Environmental Impact Report (DEIR) for a proposed 25-lot cluster subdivision located on a hillside just southeast of the City of Morgan Hill. The proposed project would be located adjacent to lands recognized by the California Department of Conservation as Prime Farmland, Farmland of Local Importance, and Williamson Act lands and would rely on onsite and off-site wells for potable water and individual septic systems for wastewater management. LAFCO staff requested that the County consider whether the proposed subdivision could induce conversion of nearby agricultural lands, ensure that the proposed project will have a reliable long-term source of potable water, and ensure that the proposed project will not induce growth in the unincorporated area beyond the project site.

ADMINISTRATIVE ACTIVITIES

Preparation and Adoption of Annual Budget

LAFCO, at its February 6, 2013 meeting, established a Finance Committee consisting of Commissioners Constant, Hall, and Wasserman, to work with staff to develop and recommend the proposed FY 2013-2014 budget for consideration by the full Commission and to work on any other issues of a financial nature, as necessary. The Finance Committee met on March 18, 2013 to discuss several issues, including the status of LAFCO's current year work plan and budget, LAFCO's proposed budget for fiscal year 2014, LAFCO's proposed work plan for fiscal year 2014, electronic agenda packets for LAFCO meetings, and LAFCO Executive Officer performance evaluation and staff salary ranges.

LAFCO adopted its Fiscal Year 2013-2014 Budget as recommended by the Finance Committee in June 2013.

Website Redesign

LAFCO staff has been working with Planeteria, a website design firm, to redesign the LAFCO website. The goals of the redesign is to ensure compliance with the ADA Act of 1990, update to content management system technology, and improve content organization and visual design in order to make the website more user-friendly to the public and efficient for LAFCO staff to manage. As part of the redesign process, LAFCO staff has been developing new content for the website, particularly relating to special districts. LAFCO staff anticipates that the new website will be available on-line within the next two months.

LAFCO Workshop to Develop Mission Statement and Priority Goals

On June 6, 2012, LAFCO held a workshop in order to develop a mission statement, discuss key issues, and set priority goals for LAFCO. The workshop was facilitated by Bill Chiat, former Executive Officer of CALAFCO and included a presentation from Don Weden, retired Principal Planner for the County of Santa Clara, on the history of land use planning in the County. On August 1, 2012, LAFCO adopted the mission statement and priority goals document. Staff is implementing the current LAFCO work plan in light of the identified priority goals, objectives, and actions.

Electronic Agenda Packets for LAFCO

In June 2013, LAFCO adopted policies related to the use of LAFCO issued electronic devices, such as iPads, in order to address potential issues associated with the use of this technology and equipment. LAFCO also authorized the purchase of iPads for LAFCO staff and interested commissioners to be used for accessing electronic agenda packets and other LAFCO meeting materials, as necessary. Electronic LAFCO agenda packets will be less costly and will allow for a more efficient and environmentally-friendly agenda distribution process. LAFCO staff anticipates that all interested commissioners will be able to transition to this process and technology by the October 2013 LAFCO meeting.

Amendment of Conflict of Interest Code

In December 2012, the Commission adopted the proposed revisions to LAFCO's Conflict of Interest Code and then submitted the Code to the Clerk of the County Board of Supervisors. LAFCO's Legal Counsel recommended minor revisions to the Code in order to include language and formatting as provided by the Fair Political Practices Commission and to help clarify certain requirements. The revisions did not include any substantive changes.

Agency Report of Public Official Appointments: Form 806

In April 2013, staff prepared and posted the California Fair Political Practices Commission's Form 806 on LAFCO's website. The Form is used by public agencies to report additional compensation that public officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, or

joint powers agency or authority (FPPC Regulation 18705.5). Staff will update this form as applicable changes occur.

PARTICIPATION IN CALAFCO ACTIVITIES

As a dues paying member of the California Association of LAFCOs, Santa Clara LAFCO is actively involved in CALAFCO activities. The following is a summary of our participation during this fiscal year:

CALAFCO Legislative Committee

Executive Officer Palacherla serves on CALAFCO's Legislative Committee which meets regularly during the legislative session to propose new legislation to help clarify LAFCO procedures or to address LAFCO issues, and to discuss and take positions on proposed legislation affecting LAFCOs. In Fiscal Year 2013, the Committee worked on several issues, including facilitating the annexation of unincorporated islands; and preparing the annual CKH Act Omnibus bill, that among other changes, clarifies the definition of independent special district, definition of landowner, appointments of Independent Special Districts Selection Committee, and the provision regarding city conducted annexation in Santa Clara County.

2012 CALAFCO Annual Conference

In October 2012, LAFCO staff and Commissioners Constant, Tucker, and Wilson attended the 2012 CALAFCO Conference that was held in Monterey. Commissioner Wilson was a panelist for a general session entitled "LAFCO's Role in Oversight of Local Agencies" and discussed how Santa Clara LAFCO is using service reviews as a tool for providing greater oversight of local agencies. Commissioner Constant moderated a breakout session, organized by Executive Officer Palacherla, entitled "Health Care Districts and LAFCO," which included a presentation from Harvey Rose and Associates on Santa Clara LAFCO's Audit and Service Review of the El Camino Hospital District.

CALAFCO Award

Santa Clara LAFCO received the Project of the Year Award for its 2011 Countywide Water Service Review and the Commission's efforts to work with agencies to encourage timely implementation of the Report's recommendations.

2013 CALAFCO Staff Workshop

LAFCO staff attended the 2013 CALAFCO Staff Workshop in late April which was hosted by Yolo LAFCO.

PARTICIPATION ON OTHER REGIONAL OR COUNTYWIDE ASSOCIATIONS / ISSUES

The following is a summary of the various meetings that LAFCO staff attends and/ or contributes its expertise.

Participation in the Meetings of Santa Clara County Special Districts Association

LAFCO staff continues to attend the quarterly meetings of the Santa Clara County Special Districts Association and provides an update to the Association on LAFCO

activities that are of interest to special districts. In spring of 2012, the Association began considering the issue of special districts having a seat on LAFCO and requested information from LAFCO on the process and costs implications for individual districts. LAFCO staff provided the requested information. In summer and fall of 2012, the Association continued to discuss this issue, culminating with the seating of independent special districts on LAFCO in January 2013.

Participation in the Meetings of the Santa Clara County Association of Planning Officials (SCCAPO)

LAFCO staff continues to periodically attend the meetings of the Santa Clara County Association of Planning Officials and provides an update to SCAAPO on LAFCO activities that are of interest to cities.

Participation on the Inter-Jurisdictional GIS Working Group

LAFCO staff participates in the monthly meetings of the Inter-Jurisdictional GIS Working Group which includes staff from County Planning, County ISD, County Surveyor, County Assessor, County Communications and Dispatching, County Registrar of Voters, and County Roads and Airports. The Group systematically reviews and resolves various city, special district, and tax rate area boundary discrepancies that affect the various county departments, LAFCO, and those that rely on accuracy of the County's GIS data. The decisions of the Group, including references to specific recorded maps and legal descriptions, are documented in a GIS change layer that is maintained by the County Planning Office.

Presentation and Response to the Santa Clara County Civil Grand Jury

In early October 2012, LAFCO staff made a presentation to the Santa Clara County Civil Grand Jury on LAFCO, at their request.

In December 2012, LAFCO provided a response to the 2011-2012 Civil Grand Jury report entitled "The South Santa Clara Valley Memorial Special District Continues to Fall Short of Good Governance."

Santa Clara Valley Water District's Open Space Policy Credit Working Group

In April 2013, LAFCO staff was invited to participate on the Santa Clara Valley Water District's (SCVWD) Open Space Policy Credit Working Group. This Working Group was formed to review and provide input on the effects of the SCVWD's Open Space Credit Policy and the impacts of agricultural water charges on agricultural lands and is composed of various stakeholders including representatives from the Cities of Morgan Hill and Gilroy, the County of Santa Clara, the Farm Bureau, water retailers, farmers, Chamber of Commerce and LAFCO. The Working Group's discussion will inform the SCVWD Board's decision on whether or not to modify its Open Space Credit Policy. The Group has met in June and July and a third meeting is scheduled in August.

Santa Clara County General Plan Health Element Staff Advisory Committee (SAC) Meeting

In June 2013, LAFCO staff was invited to participate on the County of Santa Clara's Staff Advisory Committee (SAC) for the new Health Element to the County General Plan. The Health Element will comprehensively address the many diverse aspects and policy issues related to public health and planning in the county. The SAC is composed of various stakeholders, including staff from various County Departments (e.g. Planning and Development, Parks, Public Health, Health and Hospital, Roads and Airports, Office of Sustainability), the Greenbelt Alliance, and LAFCO, and was formed to provide critical input and guidance for the new Health Element and to promote coordination and information sharing across County Departments as the Health Element is prepared and implemented. The Committee met in late June and additional meetings are anticipated.

COMMISSION AND STAFF CHANGES

LAFCO Membership Expanded to Include Independent Special Districts

On November 29, 2012, LAFCO received nine (9) resolutions from independent special districts in the county requesting special district membership on LAFCO. The resolutions constituted a majority of independent special districts since there are a total of the seventeen (17) eligible independent special districts in Santa Clara County.

On December 12, 2012, LAFCO adopted a resolution of intention to seat independent special districts on LAFCO. As a result, LAFCO membership was expanded to include two special district members and one alternate special district member. The Special Districts Association of Santa Clara County (SDA) adopted a resolution on August 13, 2012, which specifies an alternative process for appointing special district members to LAFCO. As per the SDA resolution, the Santa Clara Valley Water District (SCVWD) will appoint one regular special district member to LAFCO and the Independent Special Districts Selection Committee (ISDSC), composed of presiding officers of the 17 independent special districts in Santa Clara County, will select the other regular special district member and also an alternate member to LAFCO.

Furthermore, the SDA resolution also specified an alternative formula for distributing the independent special districts' share to individual districts, requiring each district's costs to be based on a fixed percentage of the total independent special districts' share.

Pursuant to direction from LAFCO, on January 11, 2013, LAFCO staff conducted the first meeting of the ISDSC for the purpose of selecting one regular and one alternate member to LAFCO. The presiding officers of fourteen of the seventeen independent special districts in the county were present at the ISDSC meeting. A nomination and voting process was held for each seat, and resulted in the ISDSC selecting Sequoia Hall, Director, Santa Clara County Open Space Authority, to serve as the regular LAFCO commissioner (January 2013 to May 2017), and Yoriko Kishimoto, Director, Midpeninsula Regional Open Space District, to serve as alternate LAFCO commissioner (January 2013 to May 2017). The SCVWD selected Linda J. LeZotte, Director, Santa Clara Valley Water District (SCVWD), to serve as a regular LAFCO commissioner for an initial two year term (January 2013 to May 2015).

Other Commission Changes

In December 2012, the San Jose City Council appointed Johnny Khamis as the City of San Jose's alternate commissioner on LAFCO. Councilmember Khamis replaced Alternate Commissioner Sam Liccardo. Commissioner Khamis' term on LAFCO will expire May 2016.

In January 2013, the Santa Clara County Board of Supervisors appointed County Supervisor Joe Simitian to serve on LAFCO. Supervisor Simitian replaced Commissioner Liz Kniss, whose term on the County Board of Supervisors ended in December 2012. However, in March 2013, Commissioner Simitian resigned from LAFCO.

In March 2013, Alternate Commissioner George Shirakawa resigned from the Santa Clara County Board of Supervisors, thus ending his term on LAFCO. The County position remains vacant until a new County Supervisor is elected in August 2013.

Staffing

There is no change in the level of LAFCO staffing from the previous year. All three positions (Executive Officer, Analyst and Clerk) are staffed at a full time level. LAFCO continues to retain the firm of Best Best & Krieger for legal services on a monthly basis with Malathy Subramanian serving as LAFCO Counsel. Other staff that regularly assist with LAFCO work include staff from the County Surveyor's Office and staff from the County Assessor's Office.

ATTACHMENT

Attachment A: Record of LAFCO Application Processing Activity FY 2012-2013

AGENDA ITEM # 8
Attachment A

LAFCO APPLICATION PROCESSING RECORD
JULY 1, 2012 TO JUNE 30, 2013

CITY CONDUCTED ANNEXATIONS

CITY	PROPOSAL NAME	DATE RECORDED	DOCUMENT #	ACREAGE APPROVED
Los Altos Hills	Mora Drive Annexation	12/17/12	22007029	27.5
				<i>City Total</i>
Los Gatos	Mireval Road No. 4	10/30/12	21923970	3.3
	Shannon Road Annexation No. 24	01/08/13	22039932	1.49
	<i>City Total</i>			4.79
Palo Alto	Stanford No. 15 Annexation	01/17/13	22054019	0.65
				<i>City Total</i>
San Jose	Hamilton No. 60	10/02/12	21883724	0.44
				<i>City Total</i>
Saratoga	22600 Mt. Eden Road (Garrod Farms) Annexation	11/21/12	21967028	70.12
	19351 Redberry Drive	01/08/13	22039931	2.47
	<i>City Total</i>			72.59

Total City Conducted Annexations Acreage **105.97**

ISLAND ANNEXATIONS

CITY	PROPOSAL NAME	DATE RECORDED	DOCUMENT #	ACREAGE APPROVED
Campbell	Campbell Pocket Annexation No. 4 Cambrian No. 36	11/21/12	21966481	103
				<i>City Total</i>
Los Altos Hills	Olive Tree Hill No. 1	08/21/12	21808097	31.7
	La Loma No. 3	08/21/12	21808098	8.10
	<i>City Total</i>			39.8

Total Island Annexations Acreage **142.8**

LAFCO HEARD CHANGE OF ORGANIZATION

AGENCY	PROPOSAL NAME	LAFCO ACTION	DOCUMENT # DATE RECORDED	ACREAGE APPROVED
Campbell/ San Jose	Central Park Reorganization	Approved ¹ 04/04/12	21966482 11/21/12	29.29

ANNEXATIONS TO SPECIAL DISTRICTS

AGENCY	PROPOSAL NAME	LAFCO ACTION	DOCUMENT # DATE RECORDED	ACREAGE APPROVED
West Valley Sanitation District	West Valley Sanitation District 2012-02 (Mireval Road)	Approved 08/01/12	21819342 08/23/12	3.329
Santa Clara County Library Service Area	County Library Service Area 2012-01 (Central Park)	Approved ¹ 05/30/12	21966483 11/21/12	24.29

SPHERE OF INFLUENCE AMENDMENTS

AGENCY	PROPOSAL NAME	LAFCO ACTION	DOCUMENT # DATE RECORDED	ACREAGE APPROVED
Campbell//San Jose	Campbell Urban Service Area / Sphere of Influence Amendment 2012	Approved ¹ 04/04/12	21966482 11/21/12	24.29
West Valley Sanitation District	West Valley Sanitation District SOI Amendment 2012 (Central Park)	Approved ¹ 05/30/12	21966483 11/21/12	24.29

URBAN SERVICE AREA AMENDMENTS

AGENCY	PROPOSAL NAME	LAFCO ACTION	DOCUMENT # DATE RECORDED	ACREAGE APPROVED
Campbell /San Jose	Campbell Urban Service Area and Sphere of Influence Amendment 2012	Approved ¹ 04/04/12	21966482 11/21/12	24.29
Saratoga	Saratoga Urban Service Area Amendment 2013	Approved 02/06/2013	22125923 03/07/13	(included) +68.7 (excluded) -129.6

¹Actions taken in order to facilitate annexation of the Cambrian No. 36 island to the City of Campbell.