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## **LIVE SCAN FINGERPRINTING INFORMATION**

- Choose the location you prefer to have your fingerprints taken.
- Fill out the Fingerprint Application for the permit for which you are applying. Some locations require you to fill out the appointment request on-line; some will ask you to bring your Fingerprint Application to your appointment.
- It is best to call wherever you choose to get their most current instructions.
- Appointments are preferred at all locations, and required at some.
- Be on time or you may be rescheduled.
- If a walk-in is accepted, you may have to wait a while.
- Bring the application with you to the appointment.
- Bring photo identification.
- There is a fee for Live Scan (fingerprinting), so be prepared to make a payment.

## LIVE SCAN FINGERPRINTING LOCATIONS

### **Santa Clara County Sheriff's Office**

55 W. Younger Avenue  
San Jose, CA 95110  
(408) 808-4760

**Fingerprinting Hours:** Monday-Friday, 7:00 am – 4:30 pm  
**BY APPOINTMENT ONLY**

### **Santa Clara County Sheriff's Office, West Valley Station**

1601 S. De Anza Blvd, Cupertino, CA 95014  
(408) 868-6614

**Fingerprinting Hours:** Monday-Friday, 8:30 am – 4:30 pm  
**WALK INS:** Sign-ups between:  
9:00am to 10:30am & 1pm to 2:30pm

### **Santa Clara County Sheriff's Office, South County Substation**

80 Highland Avenue, Bldg K, San Martin, CA 95046  
(408) 686-3651

**Fingerprinting Hours:** Monday-Friday 7:30 am – 4:00 pm  
**BY APPOINTMENT ONLY**

### **Stanford University Department of Public Safety**

711 Serra Street, Stanford CA 95305  
(650) 725-2499

**Fingerprinting Hours:** Monday-Friday 7:30 am – 4:00 pm  
**BY APPOINTMENT ONLY**

### **Los Gatos Monte Sereno Police Department**

110 E. Main Street, Los Gatos, CA 95030  
(408) 354-5257

Monday – Friday **BY APPOINTMENT ONLY**

### **Verify Group, Inc.**

262 E. Hamilton Ave, Suite A, Campbell, CA 95008  
(408) 761-2156

#### **APPOINTMENTS DAILY**

Monday – Friday 9:00 am – 5:00 pm  
**WALK-INS:** Available anytime during the week  
[www.verifygroup.com](http://www.verifygroup.com)