



**CITY OF CAMPBELL**  
Community Development Department

**RESIDENTIAL WATER LINE REPAIR/REPLACEMENT  
APPLICATION CHECKLIST  
BUILDING PERMIT APPLICATIONS**

This Residential Water Line Repair/Replacement Application Checklist (“Checklist”) is intended to facilitate the submittal of a Water Line Repair/Replacement application to the City of Campbell Building Inspection Division. Please note that there are specific Checklists for different application types (e.g., Service Upgrades, Reroofs, HVAC Replacements, etc.). If you are unsure of which Checklist to refer, please visit the Building Application Checklists webpage at <http://www.cityofcampbell.com/1056/Building-Application-Checklists>. If you need additional assistance, please contact the Building Inspection Division at (408) 866-2130 or [building@campbellca.gov](mailto:building@campbellca.gov), or visit us at City Hall.

**APPLICATION TYPES**

This Checklist is to be used for **Residential Water Line Repair/Replacement Permit Applications** only.

Water Heater Permits are limited to Licensed Plumbing Contractors (C-36) or “Owner-Builders”.

**DIGITAL SUBMISSION ALLOWED**

The City of Campbell utilizes an online permit system called MyGovernmentOnline (“MGO”). **Applications for a Water Line Repair/Replacement permit can be electronically submitted through the MGO system**, accessible at <https://www.mygovernmentonline.org/>. Before you submit an application for the first time, you must create a user account. For more information, please visit the City’s Application Center at <https://www.ci.campbell.ca.us/1050/Applications-Center>. MGO also offers a customer service support line at (866) 957-3764 if you need assistance in creating a user account and/or navigating the system. Questions related to the application submittal requirements specified by this Checklist should be directed to the Building Inspection Division at (408) 866-2130 or [building@campbellca.gov](mailto:building@campbellca.gov). If you require accommodation, there is a public kiosk in the Community Development Department that you may use to submit an application through the MGO system and/or create a user account.

**WATER LINE REPAIR/REPLACEMENT BASIC REQUIREMENTS**

Residential Water Line Repairs/Replacements are a typical permit that can be obtained ‘on-line’ and require a limited number of inspections. The points following identify issues with a Water Line Related Inspection that can help you pass the inspection;

- Water Line Repairs or Replacements require a plumbing permit;
- Identify if the house has a fire sprinkler system;
- Identify the size and the material of the replacing water pipe;
- Identify the water pressure at the meter; and
- Do not cover trenches until all inspections have been completed and the inspector indicates to do so.