



CITY OF CAMPBELL
Community Development Department

**RESIDENTIAL SEWER LINE REPAIR/REPLACEMENT
APPLICATION CHECKLIST
BUILDING PERMIT APPLICATIONS**

This Residential Sewer Line Repair/Replacement Application Checklist (“Checklist”) is intended to facilitate the submittal of a Sewer Line Repair/Replacement application to the City of Campbell Building Inspection Division. Please note that there are specific Checklists for different application types (e.g., Service Upgrades, Reroofs, HVAC Replacements, etc.). If you are unsure of which Checklist to refer, please visit the Building Application Checklists webpage at <https://www.ci.campbell.ca.us/1056/Building-Application-Checklists>. If you need additional assistance, please contact the Building Inspection Division at (408) 866-2130 or building@campbellca.gov, or visit us at City Hall.

APPLICATION TYPES

This Checklist is to be used for Residential Sewer Line Repair/Replacement Permit Applications only.

Water Heater Permits are limited to Licensed Plumbing Contractors (C-36) or “Owner-Builders”.

DIGITAL SUBMISSION ALLOWED

The City of Campbell utilizes an online permit system called MyGovernmentOnline (“MGO”). Applications for a Sewer Line Repair/Replacement permit can be electronically submitted through the MGO system, accessible at <https://www.mygovernmentonline.org/>. Before you submit an application for the first time, you must create a user account. For more information, please visit the City’s Application Center at <https://www.ci.campbell.ca.us/1050/Applications-Center>. MGO also offers a customer service support line at (866) 957-3764 if you need assistance in creating a user account and/or navigating the system. Questions related to the application submittal requirements specified by this Checklist should be directed to the Building Inspection Division at (408) 866-2130 or building@campbellca.gov. If you require accommodation, there is a public kiosk in the Community Development Department that you may use to submit an application through the MGO system and/or create a user account.

SEWER LINE REPAIR/REPLACEMENT BASIC REQUIREMENTS

Residential Sewer Line Repairs/Replacements are a typical permit that can be obtained ‘on-line’ and require a limited number of inspections. The points following identify issues with a Sewer Related Inspection that can help you pass the inspection;

- Sewer Line Repairs or Replacements require West Valley Sanitation District Approval. Please upload West Valley approval with your application;
- Do not cover trenches until all inspections have been completed and the inspector indicates to do so;
- Property Line Clean Outs must be inspected by both West Valley Sanitation and the City of Campbell;
- Sewer Backflow protection shall be installed near the point the sewer leaves the structure;
- Contact West Valley Sanitation District for cleanout installation standards;
- Sewer Backflow devices cannot be installed on lines serving fixtures above the first floor.