



**CITY OF CAMPBELL**  
Community Development Department

**RESIDENTIAL WATER HEATER REPLACEMENT APPLICATION  
CHECKLIST  
BUILDING PERMIT APPLICATIONS**

This Residential Water Heater Replacement Application Checklist (“Checklist”) is intended to facilitate the submittal of a water heater application to the City of Campbell Building Inspection Division. Please note that there are specific Checklists for different application types (e.g., Service Upgrades, Reroofs, HVAC Replacements, etc.). If you are unsure of which Checklist to refer, please visit the Building Application Checklists webpage at <http://www.cityofcampbell.com/1056/Building-Application-Checklists>. If you need additional assistance, please contact the Building Inspection Division at (408) 866-2130 or [building@campbellca.gov](mailto:building@campbellca.gov), or visit us at City Hall.

**APPLICATION TYPES**

This Checklist is to be used for **Residential Water Heater Replacement Permit Applications** only.

Water Heater Permits are limited to Licensed Plumbing Contractors (C-36) or “Owner-Builders”.

**DIGITAL SUBMISSION ALLOWED**

The City of Campbell utilizes an online permit system called MyGovernmentOnline (“MGO”). **Applications for a Water Heater Replacement permit can be electronically submitted through the MGO system**, accessible at <https://www.mygovernmentonline.org/>. Before you submit an application for the first time, you must create a user account. For more information, please visit the City’s Application Center at <https://www.ci.campbell.ca.us/1050/Applications-Center>. MGO also offers a customer service support line at (866) 957-3764 if you need assistance in creating a user account and/or navigating the system. Questions related to the application submittal requirements specified by this Checklist should be directed to the Building Inspection Division at (408) 866-2130 or [building@campbellca.gov](mailto:building@campbellca.gov). If you require accommodation, there is a public kiosk in the Community Development Department that you may use to submit an application through the MGO system and/or create a user account.

**WATER HEATER BASIC REQUIREMENTS**

Residential Water Heater replacements are a typical permit that can be obtained ‘on-line’ and require a limited number of inspections. The points following identify issues with a Water Heater Inspection that can help you pass the inspection.

- Gas Water Heaters located in a garage must be installed on an elevated platform. (18 inches, flame to floor)
- Free Standing Water Heaters must be seismically braced to prevent displacement.
- Venting for gas Water Heaters must be in place and in good working condition.
- Temperature pressure relief valves must be drained to the exterior of the structure.
- Water Heaters are not permitted in sleeping rooms.
- Electric Water Heaters shall be installed according to Mfg. Listed Instructions.