

BUILDING INSPECTION DIVISION. CITY OF CAMPBELL
70 N. First St. Campbell, CA 95008 (408) 866-2130

TO SCHEDULE A BUILDING INSPECTION

Call: **(408) 866 - 2706**

To schedule an inspection, press on the telephone key pad the following information:

- 1. PERMIT NUMBER: ENTER THE 9 DIGIT NUMBER.**
Located in the right hand corner of the permit under the City tree logo.
- 2. ADDRESS: CHECK FOR ACCURACY.** The machine will repeat the street name and address where the work is being done. If this address is correct, press 1. If incorrect press 2.
- 3. TYPE OF INSPECTION(s):** The machine will ask you if you know the inspection type:
(Press 1) If you know the code number for the inspection you need. These are on the back of the permit.
Punch in the code on the keypad.
(Press 2) If you want to hear a list of inspection types.
- 4. TELEPHONE NUMBER: ENTER.** The number where you can be reached.
- 5. DAY OF INSPECTION:** The machine will automatically give you the next working day.
- 6. TIME OF DAY:** The machine will ask if you want AM (Press 1) or PM (Press 2)
- 7. DIFFERENT DAY:** If you want a different day (Press 3) for "reschedule" and enter the day and time you want.

Inspection times:	AM	8:30 am to 12:00 noon
	PM	1:00 pm to 5:00 pm

We will attempt to make every inspection during the requested AM or PM times; however, we cannot guarantee every request in every situation.

Due to high volume of inspections we cannot give you a closer time than that posted.

If you have any questions call this office at 408/866-2130 between 8 and 5 for assistance.