



## CITY OF CAMPBELL - CIVIC IMPROVEMENT COMMISSION

CAMPBELL, CALIFORNIA

Thursday, September 12, 2019 – 7:30 p.m.

### REGULAR MEETING MINUTES

- ROLL CALL: Chairperson Yoshikawa called the meeting to order at 7:32 p.m.
- PRESENT: Chairperson Yoshikawa. Commissioners: Kaufman, Capatosto, Carpenter and Souza (arrived after roll call)
- Staff Liaison, Tina Wong-Erling and Recording Secretary Diana Johnson
- ABSENT: Commissioners: Khajuria and Hoffman
- PRESENTATIONS: None
- APPROVAL OF MINUTES:
- M/S: Capatosto/Kaufman To approve the Study Session Meeting minutes of the Wednesday, August 15, 2019, Study Session.
- Motion was approved by the following votes: Chair Yoshikawa  
Commissioners: Kaufman, Capatosto, Carpenter and Souza
- Abstain: Commissioner Carpenter
- M/S: Carpenter/Kaufman To approve the Special Meeting minutes of August 15, 2019
- Motion was unanimously approved by the following votes: Chair Yoshikawa  
Commissioners: Kaufman, Capatosto, Carpenter and Souza
- Abstain: None
- COMMUNICATIONS: None
- ORAL REQUESTS: None
- REPORTS FROM REPRESENTATIVES:

Kerry Perkins, Senior Museum Specialist: Ms. Perkins presented the Museum report for the month of September. A written copy of this report was included as an attachment to the September Agenda.

Tina Wong-Erling, Senior Services Supervisor: Ms. Wong-Erling provided the Campbell Adult Center Division Report for the period of May thru August. A written copy of this report was included as an attachment to the September Agenda.

## REPORTS FROM STAFF:

Staff Liaison Tina Wong-Erling, Senior Services Supervisor:

### City Update:

- LGBTQ+ Listening Forum Tuesday, September 24 in the Roosevelt Room Q-80 6:30-8:30 pm
- State of the City address Thursday, September 26 at 6pm in OCBH. Please RSVP by September 19 at [Mayorstateofthecity@campbell.ca.gov](mailto:Mayorstateofthecity@campbell.ca.gov)
- Woojae Kim is the new Project Manager for Measure O.
- Street Naming Committee will reconvene on Tuesday, October 8, 2019

Neighborhood Association Grants: The suggested policy changes to the Neighborhood Grant Policy provided by the Civic Improvement Commission were forwarded to the City Attorney for comment. City staff had not received a response from the City Attorney in time for the CIC meeting.

- Upon receipt from the City Attorney; a response will be brought back to the Civic Improvement Commission during the November meeting.

To recap the suggested changes:

- 1.28.2 Definitions- (a) "A neighborhood association is a voluntarily organized group of residents add 'or homeowners' with defined boundaries within the City of Campbell that collaborates for the benefit of their neighborhood that is formally recognized by the City Council as advised by the City Manager's Office and Civic Improvement Commission (CIC)."
- 1.28.5 Ineligible Applicants- Add (f) A Neighborhood Association that endorses or donates towards a political candidate
- Matrix A and Matrix B General Guidelines were collapsed into one matrix and added "If a Commissioner is an officer of the applicant association AND is compensated by the association, then the Commission cannot act on the application."

Commissioner Kaufman clarified the following change to the last guideline under the "General Guidelines" for recusal and disclosure: 'is running for an election and has received donations from an individual who is a Board Member of the Neighborhood Association applying for grant monies' everything else was a consolidation of two matrices.

Chairman Yoshikawa further confirmed that the Matrix is applicable to all appointed Commissioners.

NEW BUSINESS: NONE

OLD BUSINESS: NONE

GOOD OF THE GAME (Ideas and events of what is happening in Campbell): NONE

COMMISSIONER/SUBCOMMITTEE REPORTS:

Campbell Cares: Registration for the First Aid Youth Mental Health workshop have begun. 16 have signed up we are hoping for 25. District 4 County Supervisor has reached out to various schools and Girl Scout clubs. (8-hour training) Everyone is welcome to attend.

The Community Walk will occur October 20 from 9-noon. Can walk and be on team without raising money. The walk is a 3 mile walk. Contact Commissioner Souza if interested.

Capture Campbell: Final month for application submissions. The subcommittee will meet in October. No date has been set for judges. The celebration of the winners is anticipated for November CIC meeting.

To preserve quorum requirements, Chairperson Yoshikawa requested the Civic Improvement Commission's availability for the October 10, CIC Meeting.

The following will not be in attendance: Chair Yoshikawa (Commissioner Souza will act as Chair for October meeting) and Commissioner Hoffman.

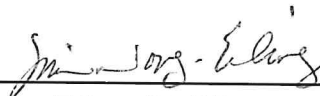
Chairperson Yoshikawa adjourned the meeting at 8:01 p.m. The next Regular Meeting of the Civic Improvement Commission is scheduled for Thursday, October 10, 2019 at 7:30 p.m. in the City Council Chamber, Campbell City Hall 70 N. First Street, Campbell, California.

Respectfully submitted,



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Diana Johnson, Recording Secretary



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Tina Wong-Erling, Staff Representative