



CIVIC IMPROVEMENT COMMISSION
70 North First Street - Campbell, California 95008

Doetsch Conference Room

Wednesday, February 20, 2019 - 6:30 pm

Study Session Minutes

CALL TO ORDER: 6:33 pm

PRESENT: Chairperson Yoshikawa; Commissioners Khajuria, Capatosto and Souza
(Commissioner Kaufman and Hoffman arrived following roll call)

Staff Liaison Tina Wong-Erling and Recording Secretary Diana Johnson

ABSENT: Carpenter (Excused)

ORAL REQUESTS: None.

NEW BUSINESS:

1. **Review FY19 Neighborhood Association Assistance Grant Applications:**

Chairperson Yoshikawa welcomed representatives from the neighborhood associations and Social Service Sub-Grant agencies. Introductions followed.

The following were present: Mark Anberg, Pruneyard/Dry Creek; Brook Myrie and Georgia Bacil, SALA and Thomas Kala, Campbell Village Neighborhood Association.

Five applicants each requested the maximum grant amount of \$500 for a total of \$2500. All five applicants met the eligibility requirements.

Staff liaison Wong-Erling presented and reviewed the following grant applications with the Commission:

Neighborhood Applicant	2019 Proposed Use(s)	Total Request
Campbell Village Neighborhood Association	Meeting facility rental fees, food and non-alcoholic beverages for meetings, replace plants	\$500.00
Downtown Campbell Neighborhood Association	Neighborhood meet and greet, membership meetings, National Night Out	\$500.00
Hamann Park Neighborhood Association	Mural project-beautification efforts, National Night Out, educational events	\$500.00
Pruneyard-Dry Creek Neighborhood Association	Community meetings, event insurance and National Night Out.	\$500.00
San Tomas Area Community Coalition	National Night Out, event insurance, marketing	\$500.00

Following review of the grant applications, Ms.Wong-Erling asked the Commission if there were any questions or comments.

- Commissioner Souza suggested that Hamann Park Neighborhood Association apply for the Beautification Grant to complete their mural project request.
- Commissioner Souza also suggested that the Commission consider increasing the funding in FY 20 to \$3,000.

There were no further questions.

The Commission will award disbursement of the Neighborhood Association Grants at their Regular March 14, 2019 Civic Improvement Commission meeting.

2. FY 2020/21 Social Service Grant Funding: Ms. Wong-Erling provided a short summary memo to the Commission. The memo was attached to the Agenda. A total of six applications were received. Five of the applications are current recipients of the Social Service Subgrant funding while one new applicant was received.

Commissioner Souza and Chairperson Yoshikawa provided past budget processes regarding proposed Social Service Subgrant funding cuts due to budget deficits, to the newly appointed Commissioners.

Ms. Wong-Erling summarized the Social Service Sub-Grant applications for FY 18 thru FY 21. Applications were distributed and provided to each of the Commissioners.

Agency	Description of Service	FY 18 Approved	FY 19 Approved	FY 20 Requested	FY 21 Requested
Catholic Charities	Advocacy	\$10,000	\$10,000	\$10,000	\$10,000
The Health Trust	Home Delivered Meals	\$15,000	\$15,000	\$20,000	\$20,000
Live Oak Adult Day Services	Adult Day Care	\$7,500	\$7,500	\$7,500	\$7,500
Next Door Solutions to Domestic Violence*	Domestic Violence	N/A	N/A	\$5,000	\$5,000
St. Lucy Conference – Society of St. Vincent de Paul	Financial Assistance	\$12,500	\$12,500	\$15,000	\$16,500
Seniors Adults Legal Assistance	Legal Counseling	\$10,000	\$10,000	\$10,500	\$10,500
Teen Force	Youth Job Training	\$5,000	N/A	N/A	N/A
Total		\$60,000	\$55,000	\$68,000	\$69,500

*New applicant for FY 20/21

Commissioner Souza had the following concerns/questions:

- Health Trust request for an increase in funding for FY 20/21 while their projected number of clients had dropped in FY 18/19
- 25% of the 300 low income seniors are served. How does Health Trust reach out to remaining 75% of seniors

- She suggested funding in the amount of \$12,500 for this agency

Chairperson Yoshikawa questioned the discrepancy in NextDoor's application regarding the 30 or 40 Client's served and justification for decline in numbers from FY 18/19 to present.

Commissioner Souza asked what SALA requested for funding during the previous budget cycle. Staff will provide a follow-up to the Commission.

Ms. Wong-Erling noted that St. Lucy Conference – Society of St. Vincent de Paul requested a slight increase for FY 20 and FY 21. According to the application, the agency plans to increase monies available for rent subsidies \$100 for FY 20 and \$200 for FY 21.

There were no further questions from the Commission.

There will be a public hearing at the regularly scheduled Civic Improvement Commission meeting on March 14 wherein Social Service Subgrant applicants will be invited to provide information of their programs, how the grant monies are utilized within their agencies, and answer any questions the Commission may have. A Study Session will then follow the Regular Meeting, and the Commission will discuss the applicant's specific funding allocations. On April 11 there will be a second public hearing during the Civic Improvement Commission Meeting, wherein the Commission will make their final recommendations and vote on Social Subgrant funding. The tentative date for submitting the Commission's Social Subgrant recommendations to City Council will be May 7.

ADJOURN:

The meeting was adjourned at 7:29 pm

Respectfully submitted,



Diana Johnson, Recording Secretary



Tina Wong-Erling, Staff Representative