



Parks & Recreation Commission Agenda

NOTE: To protect our constituents, City officials, and City staff, the City request all members of the public follow the guidance of the California Department of Health Services' and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at campbellca.gov.

This Meeting will be conducted via telecommunication and is compliant with the provisions of the Brown Act and the Governor's Executive Order N-29-20.

The following Commissioners of the Park and Recreation are listed to permit them, to appear electronically, or telephonically at the Regular Meeting of the Parks and Recreation Commission on Wednesday, November 4, 2020: Staff Liaison Natasha Bissell, Commissioners: Abraham, Beitz, Doherty, Fidrych, Ishibashi, and Teeter.

Members of the public will not be able to attend meetings physically at the Council Chambers. The Parks and Recreation Commission meeting will be live-streamed on YouTube (<https://www.youtube.com/user/CityofCampbell>).

Those members of the public wishing to participate are asked to register in advance at: <https://us02web.zoom.us/j/85022653367?pwd=WmdMZjlyK25RRFZLMTVRdTVLMkhJUT09>
After registering, you will receive a confirmation email containing information about joining the meeting.

Public comment for the Parks and Recreation Commission will be accepted via email at natashab@campbellca.gov prior to the start of the meeting. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

REGULAR MEETING OF PARKS & RECREATION COMMISSION Wednesday, November 4, 2020 – 7:00 pm VIA ZOOM Telecommunication

AGENDA

CALL TO ORDER

Chair Mitchell

ROLL CALL:

Chair Mitchell

Commissioners: Abraham, Beitz, Doherty, Fidrych, Ishibashi, and Teeter

APPROVAL OF MINUTES

A. Regular Meeting – July 1, 2020*



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PRESENTATIONS

ORAL REQUESTS

NEW BUSINESS

- A. Update regarding parks and COVID-19 activities
- B. John D. Morgan Park – Project update
- C. Campbell Park – Project Update
- D. San Tomas Aquino Creek Trail – Project Update
- E. Commission Collaborative
- F. Commission Terms
- G. Discussion of December meeting

COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair Doherty – Members Fidrych and Teeter
- B. Trees: Chair Abraham – Members Beitz and Ishibashi
- C. Special Events: Chair Mitchell – Members Abraham and Beitz

STAFF REPORTS

- A. Parks (Public Works Director Todd Capurso)
- B. Recreation & Community Services (Acting Recreation and Community Services Director Natasha Bissell)

INFORMATION ONLY

- A. Good of the Game

ADJOURNMENT

NEXT MEETING:

Regular Meeting: December 2, 2020

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to



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participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
July 1, 2020
MINUTES

The Parks and Recreation Commission convened for its regular meeting on Wednesday, July 1, 2020 at 7:15 pm, via Zoom Meeting.

ROLL CALL

PRESENT: Abraham, Fidrych, Ishibashi, Teeter
Absent: Beitz, Michell, Doherty
STAFF: Acting Recreation and Community Services Director Bissell, Public Works Director Todd Capurso, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Teeter/Ishibashi to approve the minutes of the regular meeting of Parks and Recreation Commission of May 6, 2020.

AYES: Abraham, Fidrych, Ishibashi, Teeter

ABSTAIN: None

NOES: None

Presentations:

Campbell Park Conceptual Design - Amy Olay gave a presentation on the Campbell Park Conceptual Design to the commission to move the final conceptual plan to Council for approval. The comments received previously and comments from Council were shared this evening. Some of the comments heard were regarding Concept A, a "Creek Bank", and Concept B, a "Tree Fort" theme. There was an overwhelming preference of the Creek Bank theme and a little for the Tree Fort. More shade was recommended; the restroom option to incorporate a family style restroom; the location of the swings also recommended as an option as well as providing a separation from the embankment play area to the slow pathway. Moving the picnic tables was an option but after consideration, they will not be moved. The horseshoe pit will also be removed since it is not being used much or at all. A sand-play area mixed with a drinking fountain become a maintenance and operation issue. Amy showed a slide of what Concept A would look like and described all the new designs that were referenced in the report. The issue of shade needed to be addressed, along with a water feature less expensive but that would run up the total amount. The solution to this is adding a water-mister. The embankment plan and slow pathway were also mentioned. There is not a separation from those who are walking and those who are biking in the park. The restroom was proposed to be enhanced as a single user facility but there are issues with that. Instead they are proposing a family friendly facility incorporating privacy and an added ADA stall/family stall which would have its own sink, air dryer and a baby changer, along with a fold down seat. There is room for that and so it is an amenity that will be added.

The expanded conceptual design will have high ticket items which will be its own project. It is not part of the Campbell Park Improvement, but it will be completed before any construction of the park itself. A sit wall would be added at the top of the park near the parking lot and 5 new trees will be planted. The whole park will be gated for security measures. The budget would increase an additional \$220,000 on top of the \$100,000 which brings it to a total increase of \$320,000. Seek recommendation for city council to approve the expanded final conceptual design.

Commissioner Doherty joined during the presentation.

Commissioner Ishibashi said it was a fantastic presentation and had one question regarding what trees would be proposed for shade. Dave Ruben, consultant with Callander consultants, responded that it would be determined once Council approval is received, but they are proposing to have large trees for shade opposed to small trees with little shade.

Commissioner Teeter was excited about this presentation but asked for clarification about the ADA bathroom if it would be for both men and women restrooms and the response was yes to both.

Commissioner Abraham wanted clarification that there is a fence going in both areas along the perimeter of the park and Amy pointed it out in a slide. With the addition of the bike path, where is the connection going to be to the new bike path from the current path. Dave responded that the idea is to shift over; it would be a totally separate circulation path and would benefit to have a sign at the top and the bottom to give direction to users to stay on the path and not on the narrow pedestrian path. It is subtle that the bike path is straightforward. Amy added that the picnic tables add a buffer.

Commissioner Doherty like the presentation and thinks it will be a great addition to the City.

Vice Chair Fidrych loved the third concept. He also commented about the stroller parking area; will there be a bike area to park them when going to the park? Dave responded that if bike parking is an option, it wouldn't be in the same area. They would have to see where this could go and will take it into consideration to add the bike racks as well. They really want to separate the bike area from the strollers since they see more strollers when parents visit the parks and there is never enough space for stroller parking. He asked if it made sense to put hand sanitation centers throughout the play area since people may be more sensitive to germs nowadays. This option was not thought of earlier, but it is a good idea to consider. Regarding the third comment, Vice Chair Fidrych read in the paper that Campbell's budget was \$3M in deficit; is it possible to get option three. Todd responded that what he read was correct since the budget is based on the operating budget and that is funded by sales tax. Parks capital fund is funded by residential development fee. That fee is in good shape even though the final adopted budget will show \$3.5 – 4M over. From a construction perspective, this will be done as a single phase except for the pathway. That is why this project will be done in two phases as there is enough funding.

MSC: Ishibashi/Teeter to recommend the City Council approve the expanded final concept design for Campbell Park presented this evening.

AYES: (Roll call vote was done) Abraham, Doherty, Ishibashi, Teeter, Fidrych

NOES: None

ABSTAIN: None

Oral Requests:

NONE.

New Business:

Update on Operating and Capital Budgets – Director of Public Works, Todd Capurso, gave a verbal update on the operating and capital budgets that were presented to City Council on June 25, 2020. The shelter in place order financially hit hard for the City. It was a difficult situation and timing didn't

help with the budget. There was no time for budget correction. There was a decrease in expenditures by reducing part time employees in two departments. Council directed staff to minimize or eliminate the reserve that would be needed to balance the budget and that took some work. Once the adopted operating budget was approved, it was brought down to \$1.2M which means that, on the park side, it affects the variety of service levels. The change can be seen in parks since there are more need of trash pickup in parks and the cleaning of restrooms. There will be a decrease in watering on turf areas. Some public spaces have a significant increase of use for curbside pickup. The final budget had a reduction of resources and in Public Work, it went down to 10%. In terms of the Capital budget, it remains in healthy form, and so we will be moving forward with the John D Morgan project and the Campbell Park project. Virginia Park and John D Morgan Rincon side will be the next projects in years to come. With all this, the Park dedication fund runs in the \$3.5 billion and therefore we are looking forward to other opportunities in park developments. There will be a service of resurfacing the track that has been added to the list and that might bring grant funding for this project sooner.

Commissioner Ishibashi asked if other cities had a parks budget like Campbell. Todd responded that each city may be in a better condition than Campbell since it doesn't rely on sales tax revenue. Not sure how well the park funds are in some cities. Campbell is not in the best shape, but it's in good shape. There are a few parks that get a lot of use like John D Morgan and Campbell Park opposed to the other parks. In a small period, park projects will be done.

Natasha gave a verbal report on the Recreation Community Services. They had to reduce 25% of their work force. The adult services are a slow program coming back. Hopefully, by next summer things will be back to normal regarding services and programs.

Vice Chair Fidrych asked if there is a drop-date for fall activities. Natasha responded that there is no fall guide so it changes weekly on how they can and can't operate.

Committee Reports:

Parks and Creek Trail: Chair Doherty has only been at John D. Morgan Park and can tell that there hasn't been much going on there like Todd had mentioned earlier. Vice Chair Fidrych said that he saw people trying to social distance. Commissioner Abraham said that there is a concern at Stojanovich Park for maintenance but because it is a new park to be dog friendly, there have been several dogs off leash and there was an incident of a dog off leash that bit a mom with her son. Is there something that can be done as it is not an off-leash dog park. The doggy bags are something that needs to be added as some owners are not mindful of them. Todd responded that this is the park that received feedback for an off-leash dog park. The advice we get from our police department is to call them and they will respond if they can. This could be an issue to be agendized later for the commission. It should be discussed where dogs should be allowed, since it is not acceptable what is being seen. Commissioner Teeter mentioned that the size of the park should be a topic to discuss as well since dogs shouldn't be allowed in small parks. Todd mentioned that access points should be taken into consideration before these signs go up. There haven't been many complaints about the new ordinance, but this park had complaints about the dogs off leash. It's not surprising that complaints are coming to our attention. Commissioner Abraham suggested putting up custom signs in these parks and hopefully this could help

with the problem. Todd mentioned it should be something to consider. The commissioners should decide if this item comes back for further discussion.

Trees: Chair Abraham had nothing to report.

Special Events: Chair Mitchell who was absent. All future events have been cancelled.

Staff Reports:

A. Parks – Public Works Director Todd Capurso

- Todd Capurso already gave a verbal report on the budget but added that park restrooms are remaining open, playgrounds are being closed off, but the tape comes down and staff is always putting them back up.
- The track is open as well and people are a little better behaved this time than the first time around as they are practicing social distancing.
- There is a lot of use of the trails so there is more servicing of trash pickup along the trail.
- Staffing is down 10% on resources and down on hours and full staff is being heavily used. There are a few part time employees we are trying to bring back for trash runs on weekends, so it won't be so much for full time staff to do first thing on Monday mornings.
- Streets crew have been helping the Parks crew mow one day a week. Decrease of water usage on passive turf along park strips. That will slow the growth and help save some money.
- The Arbor Day event was canceled back in April, but there is a planting event scheduled in late July early August.

No questions or comments from the commissioners on this report.

B. Recreation & Community Services –Acting Recreation Manager Natasha Bissell

- Natasha clarified that the senior nutrition is continuing. Since COVID, the number of meals has gone up. Council did provide additional funding for 95 meals a day, but they will be providing drive up or walk up for the meals since delivering is no longer an option.
- Summer programming is going well and starting the next one next week and phone calls are being made to combine events.
- Pool is open based on reservations only. Thirty minutes to an hour increments and people can call in and take advantage of the use of the pool. Lap swimming can be booked in two weeks in advance.
- Online fitness class and outdoor fitness classes will get started as well.
- There will be a testing sight at the Community Center for non-symptomatic COVID from July 7 to July 10 in the Banquet Hall from 10 am to 4 pm; no appointment necessary.
- Software change is being implemented so that it can go live on December 1.

Commissioner Ishibashi had a question regarding a karate class for social distancing, has anyone contacting the city to get this started at the Community Center. Natasha responded that yes, many gyms have contacted the City and they will allow this.

Good of the Game

Commissioner Doherty sticking around enjoying her backyard and taking walks at John D Morgan.

Commissioner Ishibashi commented during COVID many people appreciate the parks and a thanks to Todd and Natasha for what they do for them. Natasha announced that July is "Parks Makes Lives Better" month.

Commissioner Teeter is very appreciative of the park trails. Most people are keeping their social distance. She has seen huge carp fish by the big spill away.

Commissioner Abraham has taken up biking on the trail and they take the Los Gatos Creek trail and go to Vasona park and it's been nice to get to know the trails.

Vice Chair is happy to hear that the pools are open since his son will be taking swimming classes. There was a show of hands of who would be available for the next meeting.

Meeting adjourned at 8:31 pm. The next regular meeting is scheduled for August 5.

Respectfully submitted:



Rebekah Rodriguez, Recording Secretary