



## *Parks & Recreation Commission Agenda*

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### **REGULAR MEETING OF PARKS & RECREATION COMMISSION**

October 3, 2018

7:00 p.m.

City Council Chamber – 70 N. First Street

#### CALL TO ORDER

Chair Doherty

#### ROLL CALL:

Chair Doherty

Commissioners: Fidrych, Gibson, Ishibashi, Mitchell,  
and Walker

#### APPROVAL OF MINUTES

- A. Special Meetings – June 6, 2018 and August 1, 2018\*

#### ORAL REQUESTS

#### NEW BUSINESS

- A. San Tomas Aquino Creek Trail Update
- B. Park in Lieu Fee Study Update
- C. All-Inclusive Aquatic Playground
- D. Oktoberfest Fun Run

#### COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair \_\_\_\_\_, Members – Walker and Doherty.
- B. Trees: Chair Walker, Members Fidrych and Mitchell.
- C. Special Events: Chair Ishibashi, Members Doherty and Fidrych.

#### STAFF REPORTS

- A. Parks (City Engineer Olay and Public Works Superintendent Mordwinow)
- B. Recreation & Community Services (Director Maurantonio)



## *Parks & Recreation Commission Agenda*

### INFORMATION ONLY

- A. Police Activity Report – pending until further notice
- B. Good of the Game

### ADJOURNMENT

### NEXT MEETING:

Regular Meeting:                      November 7, 2018

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Regina Maurantonio in the Recreation and Community Services Department at 408.866.2106.

\*indicates written report

**CITY OF CAMPBELL  
PARKS & RECREATION COMMISSION  
CAMPBELL, CALIFORNIA  
June 6, 2018  
MINUTES**

The Parks and Recreation Commission convened in special session on Wednesday, June 6, 2018 at 7:00 pm, in the Council Chambers, 70 N. First St., Campbell, California.

ROLL CALL

PRESENT: Walker, Gibson, Mitchell, Fidrych  
Absent: Doherty, Ishibashi, Santor (all excused)  
STAFF: Recreation and Community Services Director Maurantonio, Public Works Director Todd Capurso, Recording Secretary Joy Francois

APPROVAL OF MINUTES:

Due to lack of a quorum approval of the minutes was postponed until the August meeting.

Oral Requests:

Director Maurantonio spoke about a letter that was delivered to the Commission about making art from dead trees and said she will agendize this discussion for the August meeting.

New Business:

**A. Resolution to change Parks and Recreation Commission Meeting Time**

Director Maurantonio reported that Recording Secretary Francois has prepared a resolution to change the start time of the Parks and Recreation Commission meetings from 7:30 p.m. to 7:00 p.m.

MSC: Walker/Mitchell to change the Parks and Recreation Commission regular meeting start time from 7:30 pm to 7:00 pm.

AYES: Walker, Mitchell, Fidrych, Gibson

NOES: none

Abstain: none

**B. Cancel or reschedule July Parks and Recreation Commission Meeting**

Due to the July 4 holiday and Commissioner's vacation plans, it was decided to cancel the July Parks and Recreation Meeting.

**C. Community Center Playground Update**

Director Maurantonio said the playground looks great. The fibar is in, the play structure is up, the seat wall is in, and the tree has been replanted. When it's all done it will look like it was meant to be there.

Director Capurso said the play lot is very close to being finished and the exercise station is finished but is not open to the public yet because both projects are part of one contract. We cannot release the contractor until both parts are done. The fences will come down towards the end of this month. We will be planning a dedication event for later in the summer.

Commissioner Fidrych asked if the fields have been reseeded and are they ready to be used. Director Capurso said they have been reseeded and they are pretty close to being ready to open.

Commissioner Fidrych asked how much the City paid for the play area and is everything on budget. Capurso responded that when a project is budgeted it includes the design, construction and engineering. We are within our budget. The entire budget is \$500,000 for the play lot and the exercise equipment.

#### **D. Budget Update**

Director Maurantonio reported that the Operating Budget was presented to Council last night. All departments reduced their budgets by 2%. There were no large changes coming from last night's discussion. The budget should be adopted at the June 19<sup>th</sup> meeting.

Director Capurso said Council was also presented with the Capital budget. We did make some changes to the proposed Capital budget regarding parks. When Campbell Park goes into construction we will start the design for the JDM Budd side. When JDM goes under construction we will start design for Virginia Park and then move to JDM Rincon side. The funding has been staggered. We reminded Council that the park in lieu fee is tied to the CPI but needs to be tied to land value as well as projected population growth by the homes that are being built and the new residents. The next step is we will probably hire a consultant. We've also learned that the City of San Jose is doing the same project right now and we might be able to participate with the same consultant.

Commissioner Gibson asked if this pertains to rental units as well. Director Capurso responded that it pertains to any new construction.

#### **E. Select a Park for the August Parks and Recreation Commission Meeting**

The Commission selected the new Community Center Play Area as the location for the August 1 Parks and Recreation Commission meeting. The meeting will begin at 6:00 p.m. Director Maurantonio also reminded everyone that the September meeting will be held at the Community Center Room Q80 because the State of the City will be at 6 pm in OCBH.

#### **Committee Reports:**

**Parks and Creek Trail:** Commissioner Walker said the Community Center looks good. She has not been on the Creek trail in a while. Commissioner Gibson said there is some repair work being done at Campbell Park. The bridge looks nice. Fischer Park looks good; the playground is very heavily used. On hot days when the fountain is going - it's bananas over there.

**Trees:** No report.

**Special Events:** Director Maurantonio said the Peralta sign dedication event worked out very nicely. We worked with the school district to pare down the number of students to two schools instead of 5 and it went well. The speeches were terrific. The Rotary Club did a great job and the signage looks really good. Many thanks to Commissioners Mitchell and Doherty for assisting that day.

**Staff Reports:**

**A. Parks: Public Works Director Capurso**

- At John D. Morgan Park the pathway between the two parking lots is being paved this week. We are going in as far as we can toward the ball field. At the conclusion of the summer camps we will complete the work to the ball field.
- The JDM Rincon side is still closed for renovation. We are working toward getting that open by June 15.
- The Community Center projects are getting close to opening. The fields will be open in early July.
- The Community Center parking lot was completely overkoted by in house staff.
- We had several big volunteer projects back in April and they did work on the Veterans memorial pathway. There were interesting stories at the Memorial Day service – particularly about the Fibonacci sequence.
- At the June 19<sup>th</sup> Council meeting we will recognize the Westgate Church for their “Beautiful Day” work. We will also recognize the Families with Children with Special Needs for their volunteer efforts.
- The design for Campbell Park is under way.
- We are working on weed abatement on the Los Gatos Creek Trail. We have had a couple of calls regarding rattle snakes on the trail. We are working on getting some signage up.
- There will be 2 large redwoods removed from JDM next week. Unfortunately they are not healthy. We will replace them at a later date but not with the same type of tree.

**B. Recreation and Community Services: Director Maurantonio**

- Lots of change in staff at the Community Center. Office Specialist Valarie Santistevan’s last day is tomorrow she is relocating. Valarie’s design expertise was showcased in the Recreation Activity Guide and she created many of the logos used on the Fun Run shirts and the logo on the Main Gym floor. We wish her well. Valarie’s replacement, Niesha Jones, started a few weeks ago and she’s doing great. Dona Sullivan, Recreation Specialist for Preschool and Day camps recently announced her retirement. Her last day with the City will be July 6<sup>th</sup>. We will be working with HR on recruitment for that position as well as the Sr. Nutrition Manager position. Lastly we are lucky to have Tyler Freitas, a Recreation Intern from San Jose State, join our team for this summer.
- Preschool graduation was held on May 23 and 24<sup>th</sup> at JDM and the Community Center. The ceremonies were lovely.
- Training for our summer leaders and lifeguards will take place next week. Summer programs start June 18<sup>th</sup> and the first concert featuring the Hitmen takes place on June 21<sup>st</sup>.
- Last night the City Council voted to amend the Financial Assistance Program to allow students from Rosemary Elementary to apply. This scholarship program is entirely funded through donations from community members, businesses and service clubs.
- July is Parks Make Life Better month and we will be taking part in collaboration with CPRS and Agents of Discovery to create “missions” for children to take part in on their phones—similar to Pokémon Go!

Police Report

No report due to Police changing their RMS system.

Good of the Game

Commissioner Mitchell said we won't see each other until August so have a nice summer.

Commissioner Walker said she is excited to see the new park.

Commissioner Gibson would like "there's going to be a big accident there" on page 2 of the May 2 minutes changed to "safety concerns may exist". He asked if the Commission will be getting a volunteer schedule for the summer concerts. Director Maurantonio said yes they will be receiving a sign-up sheet. He also asked if there will be barricades put out for the concerts. Director Capurso said he is working with Police on the matter.

Commissioner Fidrych is excited to see the new park at the Community Center and is encouraged about park planning. He is glad the pool is fixed. He is sorry he will have to miss the August meeting.

Meeting adjourned at 7:39 pm.

Respectfully submitted:



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Joy Francois, Recording Secretary

**CITY OF CAMPBELL  
PARKS & RECREATION COMMISSION  
CAMPBELL, CALIFORNIA  
August 1, 2018  
MINUTES**

The Parks and Recreation Commission convened in special session on Wednesday, August 1, 2018 at 6:00 pm, at the Campbell Community Center play lot.

ROLL CALL

PRESENT: Doherty, Walker, Gibson, Mitchell, Ishibashi  
Absent: Fidrych, Santor (all excused)  
STAFF: Recreation and Community Services Director Maurantonio, Public Works Director Todd Capurso, Public Works Superintendent Alex Mordwinow, Recording Secretary Joy Francois

APPROVAL OF MINUTES:

Approval of the June minutes was postponed until the September meeting.

Oral Requests:  
NONE.

New Business:

**A. Application from Campbell High School Alumni Requesting a Tree Planting and Commemorative Plaques**

Superintendent Mordwinow highlighted a few items from the memo regarding the application requesting a tree planting and commemorative plaque.

He stated that of the four requests, three have been recommended to the Commission:

1. Planting of a Cork Oak tree at the Community Center
2. A commemorative plaque honoring all Campbell High Alumni
3. A Ceremony to dedicate the tree and plaque.

The request for a plaque in remembrance of alumni Debbie Cargill was not recommended as outlined in the City Council Policy Manual Section 10.

The question was asked who would pay for this plaque. Ms. Faz said the group would take up donations to pay for it.

The meeting was opened for public comment.

Theresa Faz, Delta Fine (not sure of her last name) and Joe Miller.

Theresa Faz, Campbell High graduate of 1976 spoke of the 70's, saying it was an exciting time, Campbell High School was a very conservative high school; her class was the bicentennial class and buried a time capsule by the principal's office. All the alumni have their memories. She thanked

everyone for this opportunity, and invited all of the Commissioners to attend the dedication in early October.

The public comment was closed.

**MSC:** Walker/Mitchell to follow the City's recommendation to approve the planting of the tree, placing a commemorative plaque for the Campbell High School alumni, and a ceremony to dedicate the tree and plaque.

**AYES:** Walker, Mitchell, Gibson, Doherty, Ishibashi

**NOES:** None

**ABSTAINS:** None

Taken out of order:

### **E. Walking Tour of Playground and New Outdoor Exercise Station Equipment**

Director Capurso turned the meeting over to Fletch Parsons and Vince Huppe to talk about the new playground and the outdoor exercise equipment. Superintendent Mordwinow said the play lot has been very well used since it opened in July. People love that there is plenty of shade.

The schools have had nothing but wonderful comments, they are very appreciative.

Commissioner Ishibashi asked what the total cost was for both components. Mr. Parsons responded that the total cost was on the order of \$340,000 for the play lot. The exercise area was \$131,000.

The Commissioners walked over to the new exercise station. Some of the equipment is ADA compatible and the rubber surface is new.

### **B. Resident Request – Creating Artwork from Dead Trees**

Director Maurantonio spoke about the letter from Charlie Wilson regarding making art from dead trees. Mr. Wilson could not be at the meeting tonight but she let him know that the Commission would discuss it. Comments included:

- who would do the carving and who would pay for it
- how long will a dead tree last once it's carved – Superintendent Huppe said it depends on the type of the tree
- sounds like a great idea if you find the right tree
- this should be treated like a public art proposal
- the tree should be relevant to the site
- staff should identify the tree
- totem poles last forever

Director Maurantonio thanked everyone for their comments.

**C. Agents of Discovery App**

Tyler Freitas, Recreation Intern, read portions of his report regarding the Agents of Discovery App. This app was similar to Pokémon Go. The goal was to get children into parks and outdoor spaces to learn about nature and the environment. There were 279 downloads of the Campbell locations. This was a promotion through the CPRS and Agents of Discovery and there is a cost to continue the program.

Director Maurantonio said it was a fun experiment but did not have the popularity of Pokémon Go. Staff was happy to be part of the experiment.

**D. Playground Dedication Update**

The Play Lot dedication is scheduled for Wednesday, August 22 at 10:00 a.m. The schools have been invited. Frisbees will be handed out at the dedication.

Director Capurso said we will have a bronze plaque for the dedication and install it on the seat wall.

**Committee Reports:**

**Parks and Creek Trail:** Commissioner Walker did not get out to the Creek Trail but said her nephew had rave reviews about the new Community Center play lot and he loves all the Campbell parks. Commissioner Gibson asked how the over seeding went. Supervisor Huppe said it went very well; all is green and no bare spots.

**Trees:** No report.

**Special Events:** No report.

**Staff Reports:**

**A. Parks: Public Superintendent Mordwinow**

- Bermuda grass seeding went well; the fences at the Community Center came down July 8.
- Staff was involved in a project replacing and tightening the boards on the Cantilever bridge.
- Staff completed the pedestrian bridge over the Creek Trail a few months ago.
- August 18 will be Senator Beall's LGCT cleanup.
- Paving of JDM was completed in June; we've had a lot of compliments especially from Seniors. Some of the picnic pads were also replaced.
- Phase 2 will start in the fall behind the concession building replacing asphalt with either asphalt or concrete.
- There is a tree planting project on Dunster Drive coming up; the goal is to do the planting on Sept. 15. A notice will be going out to residents shortly.

Director Capurso reported on The San Tomas Creek Trail. This will be going to Council again on Tuesday, August 21. He will make sure we send the notice to the Commissioners regarding the meeting. We will be presenting a realigned Creek Trail plan and will have a variety of alignments.

Regarding the All Inclusive Playground at John D. Morgan Park (JDM) - when we put together our CIP we increased the allocation for JDM from \$820K to about \$1M. There was some effort made to seek additional funds through a county managed grant program. District 4 (which is our district) has been the last district to allocate funds. We did apply in time but have not heard any official word yet but I think it will be on the County Board of Supervisors agenda either August 14 or August 28. We will report back when we find out.

B. Recreation and Community Services: Director Maurantonio

- New staff at the Community Center. Congratulations to Tiffany Causey, who has been selected as our new full-time Recreation Specialist for Preschool. Tiffany has worked in our preschool program and summer camps for over 16 years. Her program knowledge will be a huge asset to our department. We also welcomed Gayathri Balasubramanian, our new Sr. Nutrition Manager, on July 16<sup>th</sup>. Gayathri has a degree in nutrition and she is doing a wonderful job!
- Summer Concerts are going well. We have two more shows—The Houserockers on August 2 and the Johnny Neri Band on August 9.
- Summer day camps and swim lessons are going strong. We are in week 7 of the 8 week program.
- The movie nights, which are offered in cooperation with Community Christian Church, are going great. Finding Dory was shown on July 13<sup>th</sup> and Coco was shown on July 27<sup>th</sup>. Our last movie, Paddington 2, will be premiered on August 10<sup>th</sup>.
- The City of San Jose has offered to set up a grant of \$5,000 for children who attend Rosemary school to take part in Campbell Recreation programs. This will be an ongoing grant. The DCBA donated \$1,000 toward scholarships and the Parks and Recreation foundation is also donating \$1,000 toward scholarships.
- The new season of the Heritage Theatre has been announced:

I Am King- The Michael Jackson Experience: Saturday, October 20, 2018

The Ten Tenors- "Wish You Were Here": Friday, November 16, 2018

Cherry Poppin' Daddies: Saturday, January 26, 2019

Joe Nichols: Thursday, February 14, 2019

Blue Oyster Cult: Friday, March 15, 2019

Billy Ocean: Wednesday, April 3, 2019

- Also an event promoter will bring Country music artist Travis Tritt to Campbell on January 24<sup>th</sup>. Presale tickets will be available on August 15<sup>th</sup>.
- Quick reminder that our September meeting will be held at Q80 at 7:30 following the State of the City in OCBH.
- E wing is undergoing renovations.

Commissioner Ishibashi asked about dogs in parks going to Council. Director Capurso said the Council had made an inquiry regarding dogs in parks and it was prompted largely by our discussions about Jack Fischer Park. The question was about allowing dogs on leash in all parks. As part of those discussions we agreed to go back to Council in this current calendar year with a proposal to allow dogs on leash in more facilities than we do now. We will probably take this to Council in the fall.

Director Maurantonio asked if Director Capurso could touch on the Civic Center. Director Capurso stated that two weeks ago Council had a first reading regarding the language for the ordinance for the ballot measure for the Civic Center. Last night was the second reading and it was approved so the bond measure will be on the November ballot.

#### Police Report

No report due to Police changing their RMS system. Director Maurantonio will put it on the next agenda as its own item to go over the new format.

#### Good of the Game

Commissioner Mitchell said she likes hearing and seeing all the kids playing while we are having our meeting here at the play lot. Staff did a fantastic job.

Commissioner Walker echoed the same sentiments. It's really positive.

Commissioner Ishibashi said he used the exercise equipment, so did his kids, and they all liked it. Some of his neighbors called Public Works regarding the slide at Campbell Park and were impressed they were called back right away.

Commissioner Gibson said the Recreation Program is great – his grandson is a bull frog. Congratulations on the reseeded here at the Community Center – all looks good.

Commissioner Doherty said “ditto” to everyone’s comments.

Meeting adjourned at 7:16 pm.

Respectfully submitted:



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Joy Francois, Recording Secretary