



Parks & Recreation Commission Agenda

REGULAR MEETING OF PARKS & RECREATION COMMISSION

September 4, 2019

7:00 p.m.

City Council Chamber – 70 N. First Street

CALL TO ORDER

Chair Ishibashi

ROLL CALL:

Chair Ishibashi

Commissioners: Abraham, Beitz, Doherty, Fidrych,
Ishibashi, Mitchell, and Teeter

APPROVAL OF MINUTES

- A. Regular Meeting – August 7, 2019*

ORAL REQUESTS

NEW BUSINESS

- A. John D. (Budd Avenue) Improvement Project*

COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair Fidrych – Members Doherty and Teeter
- B. Trees: Chair Mitchell – Members Beitz and Ishibashi
- C. Special Events: Chair Abraham – Members Beitz and Mitchell

STAFF REPORTS

- A. Parks (Public Works Director Capurso)
- B. Recreation & Community Services (Recreation Manager Bissell)

INFORMATION ONLY

- A. Good of the Game

ADJOURNMENT



Parks & Recreation Commission Agenda

NEXT MEETING:

Regular Meeting: October 2, 2019

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
August 7, 2019
MINUTES**

The Parks and Recreation Commission convened in regular meeting on Wednesday, June 5, 2019 at 7:00 pm, at the Campbell City Hall, Council Chambers, 70 N. First Street, Campbell CA.

ROLL CALL

PRESENT: Ishibashi, Doherty, Beitz, Fidrych, Mitchell
Absent: Abraham(unexcused), Teeter (excused)
STAFF: Recreation Services Manager Bissell, Public Works Parks Director Capurso, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Doherty/Beitz to approve the minutes of the regular meeting of Parks and Recreation Commission of June 5, 2019 with one change on .

AYES: Ishibashi, Doherty, Beitz, Fidrych, Mitchell

NOES: None

ABSTAIN: None

Oral Requests:

NONE.

Old Business:

A. Campbell Park Improvements Project*

Mr. Capurso introduced Michael DeLeon, Project Manager of the Campbell Park Improvement Project who gave a presentation to the commissioners on the status of this project. Michael DeLeon gave an update since they were last at the commission back in April. A community outreach process was in way where there was an online survey and onsite survey. Callander Associates took the results and came up with two conceptual alternatives.

Dave Ruben, consultant on the project, continued on the presentation. In 2014-15 Campbell Park was identified as a high priority site specifically for play area and restroom improvements. In 2017, the City conducted outreach which was done online and onsite interviews for observation of how the park is used and an initial conceptual layout was developed. Later that year in 2017, study sessions were conducted with the City Council and the PRC and in March of 2018 the City authorized an RFP for design services. In April of 2019, they started the online surveys and in June they did the onsite surveys. Campbell Park is located in the busiest part of Campbell with high traffic activity. He continued to show the different areas of the park and what the current conditions are and what the improved conditions would be with ADA compliant in mind. Restrooms are not meeting capacity so there are improvements for the restrooms. The outreach process has been extensive and ongoing for a few years since 2017. He also explained why they went with an online survey option and it was because they had great responses. It was a successful outreach. An onsite survey was also done and parents went up to them and talk to them about what they liked and what they didn't like. There were about 40 participants the morning of the

onsite survey. Different themes were presented to them and they were able to vote by using colored dots. There are two different concepts that the community decided on: one being a creek bank and the other being a tree fort. He discussed how the restrooms would be moved over to the left from where it is now to give more ADA compliance. The pathway would meet with the bike way to be in ADA compliance. The second concept, which would be the tree fort theme, would add a picnic area at the bottom of the hill and the restroom would remain in the same place. The pathway would be a little bit narrow to allow the picnic area within the play area. There would be different materials for the play structure. Log steppers would connect from one fort to the other fort. Next steps would be to get input from the commissioners and go back to Council on September 17, coming back to PRC in the late fall and then back to Council in early 2020. It was then opened up for questions from the commissioners if they had any.

Ms. Mitchell had a comment that as a mom, she doesn't like the idea of the picnic area be up at the hill by Gilman Street and the play area at the bottom; she would prefer that the picnic area be at the bottom by the play area to keep an eye on the children. She liked the slide combination of the first concept to the second concept. She mentioned a park in Santa Cruz that has an embankment slide and it's every kids "dream slide."

Mr. Fidrych had a question about keeping the restrooms in its current location, if it would save money and not have to redo plumbing. Mr. Ruben responded that the purpose was to increase capacity. Mr. Fidrych asked if increasing capacity would mean to move one wall. It was challenging and they did look into that. Behind the wall, there is electrical and the other side there is the sidewalk and then the pathway. Mr. Fidrych also commented how his kids have gone to the park when they were younger but they have outgrown the playground equipment, asked if they had asked parents with younger kids for feedback since talking long term, what is the target age for the playground since it seems like Campbell park would be for smaller kids and for bigger kids John D. Morgan would be a better park. The responses they received were 0-5 years of age more so than 5-12 years of age. They will have age separate areas in the new concept that will be suitable for all ages. Mr. Fidrych also commented about if this would impede the current events that go on at the park. The response was that it will not be impeding any events, possibly the horseshoe pits. Mr. Fidrych asked if this project will be a long term built for Campbell since summers are not getting any cooler so he does encourage more shade.

Ms. Doherty commented that she also agreed with what Commissioner Mitchell stated about the picnic area being up at the top of the hill and would prefer watching her kids coming down the slide opposed to watching over something.

Mr. Beitz asked about the restroom; with two toilets in each restroom, what is the target to expand the use. The response was that they want to go from two to three on each side. Mr. Beitz also asked what the foot traffic is going in and out of the restroom. Ballpark response was with two fixtures there should be 180 users per hour to 270 users. He also like the ideas of bringing the tables down and liked the equipment on the first concept.

Chair Ishibashi agreed with what everyone said and also liked the layout of the tree fort more since he personally likes climbing apparatus, bouldering-type that actually holds. The bike path would be really nice to get them off the main path or if they are going to move it since it doesn't seem

complicated to move but it would be nice to have a route so that kids are not running across the area.

Todd thanked the commissioners and they will go back to council and incorporate the feedback from this evening.

B. Memorial Bench Request/Location

Vince Huppe, Park Supervisor gave a brief presentation as to the memorial bench. He started off with introducing the photograph of Richard G. Davis who was president of the Rotary Club for 30 years. Talked about his history and how he passed away a few years ago. Because he did so much for the City of Campbell, the Rotarians are requesting that the City install a memorial bench and plaque in his honor. He stated what City Policy 10.2 says about the criteria for having a memorial bench: 1) the person being memorialized must be deceased for a minimum of two years; 2) the person made extraordinary contributions to the community; 3) the person made a significant donation to the City resulting in acquisition of property and buildings. Under his leadership, the Rotarians raised \$15,000 and donated it for the renovation of the Heritage Theater and in his honor are going to donate \$10,000 to the landscape memorial fund of the City. The Public Work staff advanced the request to the City Manager for approval and he approved it and the next step was to go in front of the Civic Improvement Commission. That commission approved it and now they are in front of PRC because the Rotarians are requesting it be installed in a park and that falls in this commission to approve. The first selection that they had was Hyde Park because of the tranquility and the affect it gives upon a person to reflect on Mr. Davis. If the Commissioners approve the location, it would replace the non-existing bench and it would be an 8 foot bench with the plaque above it and a rendition was shown. The second recommendation was Ainsley Park. It would be located where the bicycle rack is now. The rack would be relocated to another part of the park and there are areas at the park to provide a nice venue for the bench. After giving both options, it would go to the City Council and they would review and vote on it and it would be final.

Ms. Mitchell commented since the bench is 8-feet long, would it compliment the other bench at Hyde Park with similar material with look and feel but it wasn't mentioned what the style is now. The response was that Hyde Park is unbalanced and that there needs to be another bench for balance and would be identical to what is there now. The only difference was the length of the benches.

Mr. Fidrych had no issue with the bench or where it goes. He received a call from someone from Danville who was going through the same situation and asked if there are rules and regulations set for this type of request. The response was that the rotary would purchase the bench and plaque and there are no criteria for how big the plaque should be or how many words it should contain. The Park Section will maintain the bench.

Public comment was taken at that moment. The first speaker was Bill Highly who drafted the letter from the rotary to the City Manager and he considered it an honor. There was big support of the Rotary club present that night which was shown with a raise of hands. He also talked about Mr. Davis how he was a great leader and supporter of Campbell.

The next speaker was Ravi Chaudhry who is not a Campbell resident but his love to Campbell comes from Rick and everything he did for Campbell.

The following speaker was Debbie, daughter of Mr. Davis. She talked about how she became a Rotarian and how it has been a fun experience and all the things she has accomplished with the fundraisers she learned from her father.

No more public comments

Mr. Fidrych had a question to the Rotarians as to where they want the memorial bench and Debbie responded that they would prefer Hyde Park and if more equipment could be added to the park.

Chair Ishibashi commented as to what the plaque context would have on it. Debbie responded by saying that they have something to start with and Chair Ishibashi approved that context.

Mr. Capurso finalized by saying this recommendation would be included in Councils report since this needed recommendation from the Civic Improvement and recommendation from PRC for park location and going back to Council in September.

MSC: Beitz/Mitchell to approve the Memorial Bench to Hyde Park

AYES: Doherty, Fidrych, Beitz, Mitchell, Ishibashi

NOES: None

ABSTAIN: None

C. Par Course Equipment – Donor Plaques Feedback

Alex Mordwinow, Superintendent of Public Works talked about the Par Course Equipment and Donor Plaque. He gave a brief background on this project to install new equipment along the par course. There are nine stations that were installed in 2017. They were paid by donations by citizens and community organizations and the cost also covered installation and signs. Instructions on how to use the equipment would be installed as phase 2 of the project. Pedestals and decals on how to use the equipment is part of phase 2. On August 20 this item is going to council for approval to accept the donation as donor recognition for the station. Total value of the donations is \$16,000. Each station has a concrete band that isolates the station and the pedestal would be added to mount the plaque. Asking commission to make a recommendation based on the presentation.

Mr. Fidrych asked if it was only one organization that donated. Mr. Mordwinow responded by saying that families, individuals and companies have donated. Mr. Fidrych commented that it is a good way to bring in revenue.

Mr. Ishibashi asked if the color of the stand was going to be purple or if it was just a demonstration. The response was that the color will be green to match the equipment. The other question was in regards to who will be maintaining the par course equipment including those along the trail. The response was that within City limits, Public Works will be responsible for the equipment. The

stations within the City are the responsibility of Public Works. There is no schedule yet to evaluate the equipment but they will be inspected by park staff and repaired if needed.

Mr. Capurso mentioned that the reason why this item is going to Council is not only for acceptance since that is important, but to get an approval of recognizing the sponsors from the commissioners. There is very little guidance in the policy as to how to recognize a donor for their contribution so it is before the commissioners to get input on the feeling of recognizing the sponsors.

Mr. Fidrych commented that he is all in for it as long as it is done in a clear way and not so big to show sponsors names. Ms. Mitchell commented that it shows the appreciation the City has for the donations and approves the recognition. Ms. Doherty also likes it's minimize in size. Mr. Ishibashi also agreed that the scale is perfect and that staff should be able to do the work. Mr. Fidrych mentioned the color logo should be the same to show uniformity in color.

MSC: Doherty/Mitchell to approve the donor plaques

AYES: Doherty, Fidrych, Beitz, Mitchell, Ishibashi

NOES: None

ABSTAIN: None

Committee Reports:

Parks and Creek Trail: Mr. Fidrych had nothing to report.

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Trees: Ms. Mitchell had nothing to report.

Special Events: Mr. Beitz had nothing to report.

Staff Reports:

A. Parks – Public Works Director Capurso

- This season, there is work on reseeding the north quadrant of the Community Center athletic fields to finish the transition to Bermuda grass which holds up better and is better in water usage and it has been a successful project.
- There will be installation of additional fibar at Stojanovich Park and Community Center playground within the next few weeks.
- Improving the dumpster enclosure on Rincon side at John D. Morgan Park should be completed later this month.
- Transitioning the maintenance of landscape median islands to Bayscape, new contractor for the City.
- Working with our volunteers for a big fibar installation day at John D. Morgan for both Rincon and Budd side on September 21, 2019. More information to come as it becomes available.
- There is a pork chop median island located by the library that will be redesigned and have a new landscape installation by late 2019, early 2020. The Downtown Business Association will fund half of the project.
- MLK Day will be coming soon and will report back when the date it.

B. Recreation & Community Services – Recreation Manager Bissell

- Final concert was August 8 for the summer series.
- August 9 was the last movie night at John D. Morgan Park.
- It was a great summer and wrapping things up with staff.
- Fall activity guide was provided later that week and is now online and the activities are currently open and visible on the registration software.
- Zip trip event went well and the Downtown Campbell Business Association on behalf of the Campbell Rotary donated \$4,000 to our scholarship programs and had a huge influx in the ability to award scholarships that were pending to get kids involved in their programs this summer. Additional scholarships awarded to teach kids how to swim.
- Outdoor marquee is in the process of getting replaced.
- 2019-2020 Heritage Theater season has been announced and there are events coming soon.
- Tim has been working to install ADA ramp at the stadium without taking out a Redwood tree to grant access.

Chair Ishibashi asked if the wood could be reused if it had to be taken out and the response was that staff would have to look into that and get back to the commissioners. Mr. Capurso introduced Tim Watson as the Building Maintenance Supervisor who came from Rancho Cordova. We are very happy to have him on board.

Good of the Game

Commissioner Mitchell's daughter was a life guard at the community center and teaching how to swim this summer and really loved her job. It's a great program and encourages other teenagers to participate in it.

Commissioner Doherty's granddaughter completed three weeks of Campbell Parks and Rec and really loved it.

Commissioner Fidrych's son was at camp at John D. Morgan and a parent commented how great safe she felt dropping off her kid there. They did a fantastic job at the camps.

Commissioner Ishibashi also commented about how great the camp programs are run and the kids prefer the camps.

Meeting adjourned at 8:22 pm.

Respectfully submitted:

Rebekah Rodriguez, Recording Secretary

MEMORANDUM



City of Campbell

Public Works Department

To: Parks and Recreation Commission

Date: September 4, 2019

From: Todd Capurso, Public Works Director

Subject: John D. Morgan Park (Budd Avenue) Improvement Project

Purpose

To update the Parks and Recreation Commission (PRC) on the subject project.

Background

On April 3, 2019, staff requested the formation of a PRC Ad-Hoc Subcommittee to provide input during the conceptual design effort. Commissioners Doherty, Mitchell and Abraham were appointed to serve on the Ad-Hoc Subcommittee.

Discussion

The City has entered into a consultant service agreement with Verde Design to provide design and construction services for the John D. Morgan (JDM) Park Improvements on the Budd Avenue side. To kick off the project, City and Verde are preparing the first community meeting to gather initial input to help generate conceptual design alternatives. The community meeting is scheduled for Thursday, September 19 from 6PM to 8PM at Orchard City Banquet Hall. Postcards will be mailed in the first week of September to residents within a 300 feet radius of the project site. Because Campbell Middle School is located immediately to the east of JDM Park, the postcards will also be distributed to residents along California Street between Budd Avenue and Cherry Lane as these residents are the nearest to the park besides the school. A sample of the postcard is attached. Additionally with assistance from the Recreation and Community Services Department, an e-blast announcing the community meeting will be sent out to all subscribers to the Community Center mailing list.

Staff is also preparing an online survey in parallel to community meeting in order to broaden public input opportunities. Lastly, the above information will be distributed to all City social media platforms along with updates available on the City's project webpage.

Next Steps

Staff will report back to PRCS with summary of the public input gathered, follow by generation of schematic drawings before starting a second round of public outreach later this fall. Staff will then produce two conceptual alternatives and present them to the PRC for review later 2019. Conceptual and final design is anticipated to be completed in winter and late spring 2020, respectively. Construction will follow in fall of 2020 and completing in summer of 2021.

Attachment: Sample Postcard Mailer

Attachment: Sample Postcard Mailer



John D. Morgan Park - Budd Avenue Improvement Project

The City of Campbell will enhance and expand amenities at the south end of John D. Morgan Park, near Budd Avenue. The project will design and reconstruct the playgrounds to increase play value and include features to address the needs of all, regardless of age and abilities, and when complete will be the first all-inclusive playground in Campbell.

Please take a moment to complete the online survey using the QR code to the right or by visiting the project webpage (<https://www.ci.campbell.ca.us/990/John-D-Morgan-Park-Budd-Avenue>).
The online survey will be available until October 11, 2019.



SAVE THE DATE: The City will be hosting a **Community Meeting** at Orchard City Banquet Hall, 1 W Campbell Ave, Campbell, CA 95008, **Thursday, September 19th, 2019 from 6:00 PM to 8:00 PM.** Hope to see you there!

More information on the project can be found by visiting the project webpage above or by contacting the Public Works Department at (408) 866-2150.



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