



Parks & Recreation Commission Agenda

SPECIAL MEETING OF PARKS & RECREATION COMMISSION

June 6, 2018

7:00 p.m.

City Council Chamber – 70 N. First Street

CALL TO ORDER

Chair Doherty

ROLL CALL:

Chair Doherty

Commissioners: Fidrych, Gibson, Ishibashi, Mitchell,
Santor, and Walker

APPROVAL OF MINUTES

- A. Regular Meeting – May 2, 2018*

ORAL REQUESTS

NEW BUSINESS

- A. Resolution to Change Parks & Recreation Commission Meeting Time*
- B. Cancel or Reschedule July Parks and Recreation Commission Meeting
- C. Community Center Playground Update
- D. Budget Update
- E. Select a Park for the August Parks & Recreation Commission Meeting

COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair Santor, Members – Walker and Doherty.
- B. Trees: Chair Walker, Members Fidrych and Mitchell.
- C. Special Events: Chair Ishibashi, Members Doherty and Fidrych.

STAFF REPORTS

- A. Parks (Public Works Director Capurso)
- B. Recreation & Community Services (Director Maurantonio)



Parks & Recreation Commission Agenda

INFORMATION ONLY

- A. Police Activity Report – pending until further notice
- B. Good of the Game

ADJOURNMENT

NEXT MEETING:

Regular Meeting: TBD

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Regina Maurantonio in the Recreation and Community Services Department at 408.866.2106.

*indicates written report

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
May 2, 2018
MINUTES**

The Parks and Recreation Commission convened in regular session on Wednesday, May 2, 2018 at 7:30 pm, in the Council Chambers, 70 N. First St., Campbell, California.

ROLL CALL

PRESENT: Doherty, Gibson, Ishibashi, Mitchell, Santor, Fidrych
Absent: Walker
STAFF: Recreation and Community Services Director Maurantonio, Public Works Superintendent Alex Mordwinow, Parks Supervisor Vince Huppe, City Arborist Bob Siudszinski, Recording Secretary Joy Francois

APPROVAL OF MINUTES:

MSC: Gibson/Ishibashi to approve the minutes of the April 2, 2018 Parks and Recreation meeting.

AYES: Mitchell, Doherty, Ishibashi, Gibson, Santor

NOES: None

ABSTAIN: Fidrych

Oral Requests:

None

New Business:

A. Public Works Update

Superintendent Mordwinow gave a presentation describing the Public Works Maintenance Division which consists of the following Sections:

- Administration – Alex Mordwinow, Cheri Good, Jeanine Grundman
- Building Maintenance – Lance Rostege, Mike Scott, Brian Risso, Wayne Jueal
- Signals and Lighting – David Mooso, Armando Herrera, King Louangphasy
- Streets – Ron Taormina, Chad Carveiro, Michael Schloetter, David Kashka, Ismael Noriega, Tommy Miller, Bryant Pozas
- Vehicles & Equipment – Mario Ramos, Rick Avelar, Chris Zecchinelli
- Park Maintenance – Vince Huppe, Bruce Johnson, Tom Miller, David Olson, Carlos Castenada, Dean Pichinino, Bruce Johnson, Ignacio Jaral, Cole Walker, Greg Katilus, Press Abella, Abel Zaragoza, Charles Porter
- Trees – Urban Forest – Bob Siudszinski, Nic Cappella, Blake Bassetti

Supervisor Huppe talked about the Parks and the Bermuda grass that will be planted on the field at the Community Center.

City Arborist Siudszinski talked about tree planting, emergency response, tree care and watering, tree trimming and Arbor Day.

Commissioner Fidrych said he's glad we keep planting more trees.

Commissioner Gibson asked if we are using a computer program to manage our tree inventory. Superintendent Mordwinow said we just applied for a tree inventory grant; however we were not successful in getting that grant. Our inventory is about 15 years old. We just obtained a tree module for our database.

Commissioner Ishibashi said on San Tomas there's a Welcome to Campbell sign and he noticed some bark has been added and it looks great. He really appreciates all the little details staff adds.

Superintendent Mordwinow thanked the Commissioners and said Ignacio Jaral took over the medians and he is really focused on details.

Commissioner Gibson participated in the volunteer event at Campbell Park and he knows there were multiple sites going that day. He had to leave around 9:30 a.m. and he saw this huge work crew working at City Hall. And then there was the Arbor Day celebration. It's a good example of the use of a positive outlook in the City's operation, and bringing all the volunteers together. He wants to commend staff for this.

Superintendent Mordwinow thanked him for his comments.

Commissioner Santor said since he's new to the Commission he appreciates seeing the structure of the staff.

Chair Doherty said Public Works staff does a great job.

Commissioner Mitchell said we are always saying at the end of the meetings what good things Public Works staff does.

B. FY 2018-19 Budget Update

Director Maurantonio and Superintendent Mordwinow gave a brief report on the FY18/19 Budget. There is a smidge of a deficit to correct before June.

Commissioner Fidrych asked if there is money in the budget for goose poop scoopers. Superintendent Mordwinow responded no, that was removed from the budget. Staff is looking into applying a chemical to keep the geese off the turf. It's a spray that the geese don't like.

Commissioner Gibson asked about the Los Gatos Creek Trail feasibility study. Superintendent Mordwinow said this is the study extending the trail from the PG&E power station at Creekside to Campbell Avenue.

Commissioner Gibson said now that he lives close to Campbell Park, he has been noticing the parking situation with commercial vehicles parking on streets overnight and speeding vehicles on Gilman, and the potential for a significant increase in traffic when the place opens on Railway. There is going to be a big problem at the entry going into the Campbell Park parking lot. Especially with the Del Grande property that is in development adding more traffic. There's going to be a really big accident there.

Director Maurantonio said the budget will be presented to Council on June 5 and will go back to Council on June 19 for the adoption of the budget.

Committee Reports:

Parks and Creek Trail: Commissioner Santor reported that all the parks look beautiful.

Trees: No report.

Special Events: No report.

Staff Reports:

A. Parks: Public Works Superintendent Mordwinow

- The introduction of Bermuda grass on the athletic fields will begin next week.
- The teeter totter replacement has been completed at John D. Morgan Park.
- Special thank you to Westgate Church and their “Beautiful Day” volunteer projects. They participated in two projects here in Campbell. It was very impressive. In all over 300 volunteers participated in the 3 days of volunteer work.
- On April 21 we had over 160 participants in the Great American Litter pickup.
- Arbor Day was a huge success, thank you to the Commissioners for your support. There were over 100 school kids at that event. They planted 6 trees and completed the requirements of our Measure Q grant project.
- We do have an event on May 9 to install the Peralta adobe plaque at John D. Morgan Park Rincon side.
- Lastly, May 21st through 26th is National Public Works Week. We will be having a BBQ at Edith Morley Park on Wednesday, May 23 and all of the Commissioners are invited.

Commissioner Fidrych asked if the field will be leveled once the work is done. Superintendent Mordwinow responded that no, there will be no re-grading. It would be much too expensive.

B. Recreation and Community Services: Director Maurantonio

- The pool reopened on Monday, April 30th! We are truly grateful to have the pool back on line and many thanks to Building Maintenance for coordinating the repairs on the boiler.
- Also, the Community Center drinking fountains are back on! Many thanks to Alex & Vince for replacing the back flow device—and to the San Jose Water Company for their support and expertise during the water shut down.
- Office Specialist Laura Smith is retiring next week. Laura was honored at last night’s City Council meeting and an open house will be held on Thursday, May 8th between 3 p.m. and 5 p.m. in room Q80. The Commission is invited to attend.
- The Spring Dance recital will take place in the Heritage Theatre this Saturday morning.
- The Season of Shows wrapped up at the Heritage Theatre on April 19th with a performance from country artist Sara Evans. It was a terrific show. Next season’s shows will be announced later this summer.
- The Community Center outdoor exercise equipment and Community Center playground are coming along. We will need to plan a dedication ceremony for the playground.

Police Report

Commissioner Gibson asked about the explosion at John D. Morgan Park. Chair Doherty said it was extremely loud. Nobody knew what it was.

Commissioner Fidrych asked if people are allowed to park in the parking lots of the parks at night. Commissioner Gibson said no, they have to leave by sunset.

Good of the Game

Commissioner Fidrych went to the Arbor Day event and learned how to plant trees correctly. He's excited that his daughter's class is going to the Campbell Historical Museum.

Commissioner Santor said it was great to learn who John D. Morgan Park was named after. He asked about the NRPA contest for the parks. Director Maurantonio has no update on that tonight. He said he pulled up behind a Campbell police officer and noticed the license plate frame says Folsom Lake Ford. He thinks it's a great opportunity to put something else on the plates such as "Visit a Campbell Park".

Commissioner Mitchell said the street repair work looks great.

Commissioner Gibson asked how the Community Center parking lot turned out. Superintendent Mordwinow said a portion of it was done this week. Next week another section will be done. The entire parking lot will be done in phases. This work is being done in house. It's been awesome working with Natasha and Lauren.

Director Maurantonio said Natasha and Lauren went through all the schedules for the Community Center activities and came up with the dates that would be best for the parking lot work. There was a lot of thought and detail given to how to close it with minimal impacts.

Commissioner Gibson said he spent some time watching the volunteers and they did a great job and kudos to staff.

Commissioner Ishibashi said the attention to detail is great. He saw the parking lot by the Skate Park and it looks fantastic.

Chair Doherty said the Arbor Day event came off perfectly and the Litter Pick up event was great; Vince did a great job. She mentioned that it might be nice to move the start time of the Parks and Recreation Commission meeting to 7:00 instead of 7:30.

It was decided by the Commission to start the June 6 meeting at 7:00 p.m. and agendaize the time change discussion for the next meeting.

Meeting adjourned at 9:10 pm.

Respectfully submitted:

A handwritten signature in cursive script that reads "Joy Francois".

Joy Francois, Recording Secretary



Category: New Business
Date: June 6, 2018

Report to the Parks & Recreation Commission

TITLE: APPROVE ADJUSTING THE START TIME FOR PARKS AND RECREATION COMMISSION MEEITNGS

RECOMMENDATION:

1. Approve adjusting the Parks and Recreation Commission meeting start time from 7:30 p.m. to 7:00 p.m. on the first Wednesday of each month.

BACKGROUND

At the May 2, 2018 Parks and Recreation Commission meeting, Chair Doherty suggested that the meeting start time be moved from 7:30 p.m. to 7:00 p.m. The other Commissioners indicated support for this change. The item would be placed on the June Parks and Recreation Commission agenda for discussion and formal action.

FISCAL IMPACT

No fiscal impact.

ALTERNATIVES:

1. The Commission may wish to keep the 7:30 p.m. start time for meetings.

Prepared by:


Regina Maurantonio, Recreation & Community Services Director

Attachment 1: Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE PARKS AND RECREATION COMMISSION
OF THE CITY OF CAMPBELL
APPROVING ADJUSTING THE MEETING START TIME FROM 7:30 PM TO 7:00 PM
ON THE FIRST WEDNESDAY OF EACH MONTH

WHEREAS, City Council Ordinance 1619 established the Parks and Recreation Commission; and,

WHEREAS, pursuant to Campbell Municipal Code Section 2.32.040 the Parks and Recreation Commission shall hold public meetings at least once a month to conform to the requirements of the Campbell Municipal Code; and

WHEREAS, the Parks and Recreation Commission desires to adjust the regular meeting start time from 7:30 p.m. to 7:00 p.m. on the first Wednesday of each month, or as needed for special meetings, pursuant to the provisions of general laws.

NOW, THEREFORE, BE IT RESOLVED that the Parks and Recreation Commission hereby approves the new meeting start time of 7:00 p.m. on the first Wednesday of each month, or as needed for special meetings, pursuant to the provisions of general laws.

PASSED AND ADOPTED this 6th day of June 2018, by the following roll call vote:

AYES:
NOES:
ABSENT:

APPROVED:

Sherrie Doherty, Chair

ATTEST:

Joy Francois, Recording Secretary