



Parks & Recreation Commission Agenda

NOTE: To protect our constituents, City officials, and City staff, the City request all members of the public follow the guidance of the California Department of Health Services' and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at campbellca.gov.

This Meeting will be conducted via telecommunication and is compliant with the provisions of the Brown Act and the Governor's Executive Order N-29-20.

The following Commissioners of the Park and Recreation are listed to permit them, to appear electronically, or telephonically at the Regular Meeting of the Parks and Recreation Commission on Wednesday, March 3, 2021: Staff Liaison Natasha Bissell, Commissioners: Abraham, Beitz, Doherty, Fidrych, Ishibashi, Mitchell and Teeter.

Members of the public will not be able to attend meetings physically at the Council Chambers. The Parks and Recreation Commission meeting will be live-streamed on YouTube (<https://www.youtube.com/user/CityofCampbell>).

Those members of the public wishing to participate are asked to register in advance at: https://us02web.zoom.us/webinar/register/WN_9CveGxTnTaeOsQECyjl65q After registering, you will receive a confirmation email containing information about joining the meeting.

Public comment for the Parks and Recreation Commission will be accepted via email at natashab@campbellca.gov prior to the start of the meeting. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

REGULAR MEETING OF PARKS & RECREATION COMMISSION Wednesday, March 3, 2021 – 7:00 pm VIA ZOOM Telecommunication

AGENDA

CALL TO ORDER	Chair Fidrych
ROLL CALL:	Chair Fidrych Commissioners: Abraham, Beitz, Doherty, Ishibashi, Mitchell and Teeter

APPROVAL OF MINUTES

A. Regular Meeting – February 3, 2021*



Parks & Recreation Commission Agenda

PRESENTATIONS

ORAL REQUESTS

UNFINISHED BUSINESS

- A. Youth Commission Collaboration

NEW BUSINESS

- A. Update to Capitol Projects for PRC*

COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair Teeter – Members Doherty and Fidrych
- B. Trees: Chair Ishibashi – Members Abraham and Beitz
- C. Special Events: Chair Abraham – Members Beitz and Mitchell

STAFF REPORTS

- A. Parks (Public Works Director Todd Capurso)
- B. Recreation & Community Services (Acting Recreation and Community Services Director Natasha Bissell)

INFORMATION ONLY

- A. Good of the Game

ADJOURNMENT

NEXT MEETING:

Regular Meeting: April 7, 2021

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
February 3, 2021
MINUTES**

The Parks and Recreation Commission convened for its regular meeting on Wednesday, February 3, 2021 at 7:10 pm, via Zoom Meeting.

ROLL CALL

PRESENT: Teeter, Mitchell, Ishibashi, Doherty, Beitz, Fidrych,
Absent: Abraham
STAFF: Acting Recreation and Community Services Director Natasha Bissell, Public Works
Director Todd Capurso, Recording Secretary JoAnna Thomason

APPROVAL OF MINUTES:

MSC: Teeter/Ishibashi to approve the minutes of the special meeting of the Parks and Recreation Commission of January 13, 2021.

AYES: (Roll call vote was done) Teeter, Mitchell, Ishibashi, Fidrych,

ABSTAIN: Doherty, Beitz

NOES: None

Presentations:

NONE.

Oral Requests:

NONE.

Unfinished Business

Commission Work Plan – Natasha opened the discussion by mentioning what the workplan currently looks like: Conduct annual review of the Parkland Dedication Fund; Tour and discuss progress of JDM All-Inclusive and Campbell Park construction projects; Planning and participating in grand re-opening/unveiling event for All-Inclusive Park; and Review, provide early input, and prioritize FY 22 projects. The commission goals that were also modified are: Participate in Community Events whether in person or virtual for Arbor Day, Bunnies and Bonnets Parade; Park Volunteer Projects, Oktoberfest and Valentine Fun Run; Hold a PRC meeting in a park; Conduct a Park Tour; Collaborate with the Campbell Youth Commission on an event or a joint PRC/YAC meeting; Collaborate with Civic Improvement Commission on potential public art projects in parks; and Collaborate with BPAC to identify trail improvement concepts for Campbell Parks. For those commissioners who were not present at the last meeting had the opportunity for further discussion. Commissioner Doherty said it look good to her and Commissioner Beitz also agreed. Commissioner Teeter mentioned it looked like a complete workplan.

MSC: Doherty/Mitchell to move and accept the goals for next year.

AYES: (Roll call vote was done) Teeter, Mitchell, Ishibashi, Doherty, Beitz, Fidrych

NOES: None

ABSTAIN: None

New Business:

Youth Commission Collaboration – Natasha wanted to get started on the goals and share with the commission some goals the Youth Commission Collaboration have. They have subcommittees and work on events and programs on the topics which are: Environmental, Civic Engagement, College and Beyond, Social Justice, Wellness, Recreation, and Academics.

Chair Fidrych asked if Natasha was the sponsor from the City that connects with them. She responded that yes there is staff that assists the Youth Commission. Chair Mitchell suggested maybe to have one of them to present to the commission at a later meeting to see how they can get involved with the Youth Commissioners. Natasha suggested narrowing it down to a topic for collaboration. Chair Fidrych mentioned to participate in something that would be related to Parks and Recreation. Chair Beitz mentioned that the Environmental and Recreation subcommittees would be best and productive for the Youth Commissioners. The Wellness and Recreation subcommittees were mentioned that would be of interest to the Commissioners. Commissioner Ishibashi liked the idea of possibly having the Youth Commissioners present to the Parks and Recreation Commission for the following subcommittees like College and Beyond, Environmental and Wellness.

Chair Fidrych asked if there was a list of events which would be of interested to the Commissioners. Natasha showed them a list of events that they have had and those they will be having virtually that could be of possible collaboration with both Commissions. Chair Beitz suggested that a representative from the Youth Commission join the next PRC meeting.

Committee Reports:

Parks and Creek Trail: Chair Teeter communicated with the other members and they were able to go out to the parks before this meeting. Member Doherty was able to go out to John D. Morgan and noticed that everything is fenced off for the reconstruction. She had a question regarding the softball field near the home plate and was not sure if it is the City's responsibility or if it is the school's responsibility to address. She was also able to make it out to Jack Fischer Park and it looks great. Member Fidrych mentioned his family went on a bike ride to Los Gatos on the creek trail and noticed the majority were wearing masks. He noticed the garbage pick-up had been done. He also noticed homeless encampments but nothing over the top. The trail looks great, and people are having a great time being outdoors. Chair Teeter noticed the homeless encampment at Creekside over the fence and does not know how they keep getting there. She took a bike ride to Stojanovich Park and she really liked it; then proceeded to Edith Morley Park and saw many people out there and saw people working in the garden. She noticed a lot of people walking around with masks.

Trees: Chair Ishibashi had nothing to report out.

Special Events: Chair Abraham was not present. Member Beitz had nothing to report. Member Mitchell brought to the attention to others the virtual Fun Run.

Staff Reports:

A. Parks – Public Works Director Todd Capurso

- Todd turned it over to Bob Siudzinski who gave a verbal report out on the All-Inclusive Playground renovation at JDM. The demolition has started on this project and staff is making sure the site is safe and that the trees are being protected.
- Park staff is still doing the weekend garbage runs to keep the parks looking good.
- The leaves have stopped falling and hopefully the leaf pick-up will be concluded soon.
- The rain that we had was helpful for the turf.
- Staff has been working hard on removing all the remaining holiday decorations.
- Todd added that the stay at home order has been moved and back to the purple tier. Outside dining is coming back this weekend.
- The homeless encampment along southbound Hamilton near the Kohl's has been addressed by Caltrans and they have started to do the cleanup of this encampment. This is being brought up because housing opportunities also need to be identified as an option for the homeless – as part of the cleanup. There is an anticipation that there may more activity of homeless encampments moving to other parts of Campbell.

Chair Fidrych asked if the whole parking lot is closed at the park (JDM). Bob responded that there is a staging area and that 90% of the parking lot is currently closed.

Chair Fidrych did mention that not many encampments were seen during the past weekend.

B. Recreation & Community Services –Acting Recreation Manager Natasha Bissell

- Natasha started off by mentioning the Valentine Fun Run will take place 2/13 through 2/21 and the last day to register is Friday, February 5.
- Pool boiler broke and the pool will be down until Saturday.
- Skatepark has reopened, but it does close in wet weather.
- History at Home will be on Friday, February 12 from 6-7pm via zoom. Cost is \$10. It is a Campbell author Ehsaneh Sadr and she will be talking about her novel *A Door Between Us*.
- Heritage Theatre will be hosting a virtual concert with Jim Brickman, Share the Love. The concerts will be held February 12, 13 and 14. Tickets are on sale and for more information visit www.heritagetheatre.org
- Staff is preparing for summer programming and working on mid-year budget along with prepping for FY22 budget.

Commissioner Ishibashi was curious about if the County has reached out to the City for the vaccine. The City of Mt. View is currently the only location for the vaccine at their community center. They are exploring options to get messaging to older adults for the vaccination.

Commission Beitz had a question about the track. There is a sign that says masks are required but noticed that not many are wearing masks at the track. Natasha has also noticed that there has been lack of compliance but there is not a high volume of calls or emails regarding this.

Chair Fidrych asked about the boiler of the pool if it is a costly purchase or not. Natasha reassured that the part would be in and getting the pool ready for swimming by the weekend.

Good of the Game

Commissioner Fidrych went to the history museum and saw the “In the Box” and it was about the history of photography and he really like it and encouraged the other commissioners to see it.

Meeting adjourned at 7:45 pm. The next regular meeting is scheduled for March 3, 2021.

Respectfully submitted:

Rebekah Rodriguez

Rebekah Rodriguez, Recording Secretary

MEMORANDUM



City of Campbell

Public Works Department

To: Parks and Recreation Commission

Date: March 3, 2021

From: Todd Capurso, Public Works Director

Subject: Review of Proposed FY22 to FY26 Proposed Parks CIP

RECOMMENDATION

That the Parks and Recreation Commission (PRC) review the proposed Parks Capital Improvement Program for the five-year period FY22 to FY26 and provide input to staff regarding priorities.

BACKGROUND

Staff annually prepares a proposed budget for the City Council to consider. The proposed budget is scheduled to be presented to Council in May with adoption scheduled for June. The budget is composed of both a one-year operating budget and a five-year Capital Improvement Program (CIP). Within the CIP, there are a variety of funding sources from which projects may be funded. One such fund is the Parkland Dedication Fund which provides for funding received through development fees related to the construction of residential units. These funds are designated for the development and/or improvement of the City's Parks and Recreational facilities.

Entering FY22 (July 1, 2021), the fund balance is estimated at approximately \$3.5 million. This balance takes into account a variety of projects that have already been allocated funding in previous fiscal years. These are known as carryover projects.

As shown on the attached table, some of the carryover projects include:

- San Tomas Aquino Trail (feasibility study)
- Campbell Park Improvements (design)
- John D. Morgan All-Inclusive Playground
- Campbell Park Bike Pathway
- Community Center Track Resurfacing

Entering FY22, three projects are proposed to receive funding in the first year of the Five-Year CIP:

- Campbell Park Improvements (Construction)
- John D. Morgan All-Inclusive Playground (project closeout)
- Pruneyard Creek Trail Extension

While the first two projects may be familiar to the Commission, the third project may not be. The Pruneyard Creek Trail Extension is a proposed spur trail of the Los Gatos

Creek Trail which would run along the western edge of the Pruneyard property (adjacent to Highway 17) and connect to East Campbell Avenue. It is proposed to be funded primarily with funding provided by the Pruneyard development as a condition of approval. The allocation of funds from the City's Parkland fund would be used to begin the design and work towards the execution of a lease agreement with Caltrans. The funding provided by the Pruneyard does not run through the Parkland fund.

DISCUSSION

Beyond FY 22, staff is proposing a variety of projects proposed for funding:

- Virginia Park Improvements (playground renovation)
- John D. Morgan Park – Parking Lot Improvements
- John D. Morgan Park – Restroom Improvements – Budd Avenue side
- John D. Morgan Park – Recreation Building Assessment
- John D. Morgan Park – Rincon side (playground improvements)

The preliminary proposed CIP proposes all five of these projects occurring over a three-year period – FY23 through FY25. Due to staffing resource constraints and competing projects (funded by other capital funds), it is unlikely that all five of the proposed projects could be funded over a three-year period. Prior to staff formulating recommendations on modifying the timing on any of these projects, staff is requesting that the Commission provide input to staff that would assist in balancing out the work over the term of the five-year CIP.

Attachment: A – Preliminary Proposed Parks CIP FY22 to FY26

Preliminary Proposed Parks CIP FY22 to FY26

Parkland Dedication - Fund Balance - Fund 295

	Carryover	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total FY 21-26
Cash Balance--July 1	\$ 4,617,621	\$ 3,483,759	\$ 1,973,595	\$ 2,153,331	\$ 2,346,864	\$ 1,743,333	\$ 4,617,621
Add: Projected Revenues:							
Investment Income	85,827	34,836	19,736	21,533	23,469	17,433	202,834
Parkland Ded. Fees	400,000	400,000	400,000	400,000	400,000	400,000	2,400,000
Total Projected Revenues	<u>485,827</u>	<u>434,836</u>	<u>419,736</u>	<u>421,533</u>	<u>423,469</u>	<u>417,433</u>	<u>2,602,834</u>
Less Projected Expenditures:							
Five Year CIP Proposed	1,619,689	1,945,000	240,000	228,000	1,027,000	-	5,059,689
Sub-Total Expenditures	<u>1,619,689</u>	<u>1,945,000</u>	<u>240,000</u>	<u>228,000</u>	<u>1,027,000</u>	<u>-</u>	<u>5,059,689</u>
 Projected Available Fund Balance	 \$ 3,483,759	 \$ 1,973,595	 \$ 2,153,331	 \$ 2,346,864	 \$ 1,743,333	 \$ 2,160,766	 \$ 2,160,766

Project # FIVE YEAR CIP - RECAP BY PROJECT

15GG	Park System Improvements	\$ 10,554	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,554
15NN	San Tomas Aquino Creek Trail	120,000	-	-	-	-	-	120,000
17DD	Campbell Park Improvements	157,665	1,820,000	-	-	-	-	1,977,665
18PP	JDM Park Improvements - Budd	904,470	-	-	-	-	-	904,470
20AA	Auxiliary Gym Upgrades	54,000	-	-	-	-	-	54,000
20PP	JDM Improvements - Budd	-	25,000	-	-	-	-	25,000
20QQ	Virginia Park Improvements	-	-	-	70,000	250,000	-	320,000
21KK	Campbell Park Bicycle Pathway	150,000	-	-	-	-	-	150,000
21PP	Community Center Track Resurfacing	223,000	-	-	-	-	-	223,000
23DD	JDM Park Parking Lots	-	-	240,000	-	-	-	240,000
24DD	JDM Restrooms Improvement - Budd	-	-	-	108,000	731,000	-	839,000
24EE	JDM Rincon Recreational Bldg Assessment	-	-	-	50,000	-	-	50,000
25AA	JDM Improvements - Rincon	-	-	-	-	46,000	-	46,000
(NEW)	Pruneyard Creek Trail Extension	-	100,000	-	-	-	-	100,000
	Totals	\$ 1,619,689	\$ 1,945,000	\$ 240,000	\$ 228,000	\$ 1,027,000	\$ -	\$ 5,059,689