



HISTORIC PRESERVATION BOARD

AGENDA

City of Campbell, 70 North First Street, Campbell, California

Regular Meeting of the Historic Preservation Board
Wednesday, January 24, 2018, 5:00 p.m.
City Council Chambers, 70 N. First Street, Campbell

CALL TO ORDER

Chair Blake

ROLL CALL

MINUTES

1. Approval of Minutes for Meeting of December 20, 2017 (**Attached**)

ORAL COMMUNICATIONS

This is the point on the agenda where members of the public may address the Board on items of concern to the Community that are not listed on the agenda.

PUBLIC HEARING

1. None

NEW BUSINESS

1. **Elect New Chair/Vice Chair**: HPB to elect new Chair/Vice Chair for 2018 (**Vote**).
2. **2018 Meeting Calendar**: See attached
3. **2018 Workplan**:
 - a. **Commendation Letters**: Draft and send commendation letters
 - 1) Commercial historic building owner (1940 Hamilton Avenue)
 - 2) Fonn's work on the Historic Campbell app
 - 3) others

- b. **HRI Update**: Remove demolished homes from the HRI and consider removing other homes from the HRI as needed or requested (e.g., 206 E. Rincon).
- c. **Surveys / Grant**: Apply for OHP grant / complete surveys for the Cambrian Tract area and Kennedy Tract area
- d. **Solar Panels**: One or more HPB member(s) to volunteer to complete research on Historic Building Solar Design Guidelines in other cities.
- e. **Historic Preservation Outreach**: Consider hosting one or more public events that highlight historic preservation efforts in Campbell including for example, a holiday historic home tour and/or a cultural event such as hay rides during Early Settlers Day or an Orchard Festival that celebrates Campbell's Orchard City roots.

OLD BUSINESS

1. **412 E. Campbell Avenue (Post Office/Rock Shop)**: This item was continued from December 20, 2017. As requested, the HPB will review historic photos of the building (attached) in order to provide a recommendation to the applicant regarding proposed building materials to replace the existing glazed tiles (not original) below the windows of the front façade. The HPB should also provide direction on the building wall materials.
2. **212 E. Rincon**: Owner has requested Landmark status. All HPB members to visit the property, complete the **attached** questionnaire, and send it to Cindy no later than February 7th. A public hearing will be scheduled for the February 21st HPB meeting with subsequent meetings scheduled with the Planning Commission (~March) and City Council (~April) if the HPB recommends approval of the application. (please reference attachments from December 20th packet)
3. **FAQ Brochure**: Continue discussion of Realtors FAQ. HPB members will discuss ideas they have been working on. Staff will incorporate HPB member suggestions into brochure, including any recommended format. HPB to compile list of who will receive the brochure.
4. **Mobile App Update**: Staff provided an update to the City Manager on the latest changes, requesting the information be shared with the City Council. Staff will also advertise the app on the City's website and nextdoor.com.

FUTURE AGENDA ITEMS

1. HPB Member requests for future agenda items (no discussion)

HPB MEMBER / STAFF ANNOUNCEMENTS / COMMUNICATIONS

1. **General Plan Update**: Community meetings scheduled. See attached.
2. **Housing Legislation Update**: The City Council recently discussed new State Housing Laws, which includes reduced parking standards for certain projects located within one-half mile of an “architecturally and historically significant historic district” and the ability for the city to impose accessory dwelling unit standards that “prevent adverse impacts on any real property that is listed in the California Register of Historic Places”.

ADJOURNMENT

The next **regular meeting** will be held on **February 28, 2017**, at 5:00 p.m., City Council Chambers, 70 North First Street, Campbell, California. Meetings are held on 4th Wednesday.

In compliance with the Americans with Disabilities Act, listening assistance devices are available for meetings held in the Council Chambers. If you require accommodation to participate in the meeting, please contact Corinne Shin at the Community Development Department, at corinnes@cityofcampbell.com or (408) 866-2140.



HISTORIC PRESERVATION BOARD

DECEMBER 20, 2017 MINUTES

5:00 p.m. - Wednesday
City Council Chambers

CALL TO ORDER

Chair Blake called the Historic Preservation Board Regular Meeting of Wednesday, December 20, 2017, to order at 5:05 p.m. in the City Council Chambers, located at 70 North First Street, Campbell, California, and the following proceedings were had to wit.

ROLL CALL

HPB Members Present:

Susan Blake, Chair
Laura Taylor Moore, Vice Chair
Todd Walter
Michael Foulkes
Yvonne Kendall

HPB Members Absent:

None

Staff Members Present:

Cindy McCormick, Senior Planner

APPROVAL OF MINUTES

HPB member Foulkes made a motion to approve the Meeting Minutes of November 15, 2017. HPB member Walter seconded. **Motion Passed 4-0-1** (Kendall abstained)

NON-AGENDIZED ORAL COMMUNICATIONS

None

PUBLIC HEARING

None

NEW BUSINESS

1. HPB Member Update: Staff introduced Yvonne Kendall who was recently appointed by the City Council to serve on the HPB. Yvonne owns a Landmark home on Alice Avenue and previously served the City as a Planning Commissioner.
2. 151 N. First St (Gilman House): The owner needs to replace the roof on this Landmark resource (Chiropractic office). Staff explained that this action falls under general maintenance but was referred to the HPB since it is a Landmark property. The HPB reviewed the sample roof tiles and recommended approval of the building permit to replace the existing tiles with the proposed tiles.
3. 212 E. Rincon (Nunes House): The owner is interested in designating this home as a Landmark in order to protect it after it is sold. Staff indicated that the HPB would need to find that the house has exceptional historic significance in order to elevate it from a structure of merit to a Landmark.

HPB member Walter indicated that he was not sure that is was an exemplary example. Chair Blake supports moving forward with the application and indicated the home represents one of the five styles identified in the Historic Design Guidelines; noting its Edwardian style construction, nice trimwork, dormer feature, and unique columns. Vice Chair Moore indicated that the home's simple construction is representative of Campbell and that the owner was a significant person in Campbell.

Following the discussion, the HPB asked staff to schedule a formal public hearing after the HPB has completed the Historic Preservation Evaluation Questionnaire.

4. 412 E. Campbell Avenue (Post Office/Rock Shop): Staff provided samples of the proposed building materials to replace the existing glazed tiles (not original) below the windows of the front façade. The HPB also talked about the taller wall at the corner of the building and suggested that stucco with a black sill might be a good choice to go above the wainscoting. While the HPB preferred the flagstone wainscoting that currently exists on the adjacent tenant space, the HPB asked staff to bring back original photos of the building in order to make a more informed decision. This item was continued in order to review historic photos of the building.
5. CLG Report: The HPB reviewed and approved the CLG report for the reporting period between October 1st 2016 and September 30th 2017. One minor change was suggested by the Chair regarding the Ordinance review date by the City Council. Once amended, the report will be emailed to the State Office of Historic Preservation prior to January 22nd.

OLD BUSINESS

1. 360 E. Campbell Avenue (2nd Bank of Campbell): The HPB reviewed material samples proposed for the approved façade restoration and seismic retrofit of the building. Vice Chair Moore indicated that she liked the new entry and floor plan. Following a brief discussion, the HPB approved the proposed building materials.
2. Realtor's FAQ Brochure: The HPB continued their discussion of preparing a supplemental FAQ flyer for realtors. The HPB would like the flyer to match the design aesthetic of the glossy brochure that was previously prepared by the HPB. The HPB also suggested merging the Realtor FAQ with the existing general FAQ in order to capture all of the FAQs in one document.

HPB member Kendall volunteered to draft an introductory email template that realtors can send to their clients that would include links to information on historic preservation in Campbell. She also has experience presenting to realtors and therefore volunteered to discuss the flyer with realtors at one of their upcoming meetings.

Once the FAQ flyer is finalized, it will be posted on the City's website and presented to local realtors.

3. Historic Preservation Mobile application: Staff will provide an update.

FUTURE AGENDA ITEMS (no discussion)

1. HPB Member requests for future agenda items: HPB member Kendall suggested that the HPB consider hosting one or more public events that highlight historic preservation efforts in Campbell including for example, a holiday historic home tour and/or a cultural event such as hay rides during Early Settlers Day or an Orchard Festival that celebrates Campbell's Orchard City roots.

ADJOURNMENT

The meeting adjourned at 6:45 p.m. The next meeting will be held on **January 24, 2018**, starting at 5:00 pm in the City of Campbell Council Chambers.

PREPARED BY: _____

Cindy McCormick, Senior Planner

APPROVED BY: _____

Susan Blake, Chair